

### 3. MAJOR ACCIDENTS: IMMEDIATE ACTIONS

#### KEY ACTIONS

<input checked="" type="checkbox"/>	<b>Tick each box as the actions are completed</b>
<input type="checkbox"/>	Firmly take control and ensure no further accidents occur.
<input type="checkbox"/>	Direct a responsible person to telephone the emergency services and advise: <ul style="list-style-type: none"> <li>• Name and contact telephone (use a number you can keep free) and an alternative (if possible)</li> <li>• Exact accident location (see notes on page 2)</li> <li>• Number of casualties and whether apparently fatal or serious injury</li> <li>• Are any dangerous substances or power cables involved?</li> <li>• If the aircraft is fitted with a FES or ballistic parachute</li> </ul>
<input type="checkbox"/>	Attend to injured people - cautiously! Do not move injured occupants unless necessary to save life because of other threats e.g. fire and bleeding. Be aware that movement may cause spinal injury. Ensure someone stays with the injured person until professional help arrives. Try to keep them conscious
<input type="checkbox"/>	Detail a responsible person to manage the recovery of airborne aircraft.
<input type="checkbox"/>	Send a responsible person to the airfield gate to direct the Emergency Services and to control entry. If there are multiple gates, you need someone at each gate.
Notify the following ASAP, passing essential details:	
<input type="checkbox"/>	Air Accident Investigation Branch (AAIB)* Tel: 01252 512299
<input type="checkbox"/>	Local Police (even if 999 call already made), Tel: <a href="#">&lt;enter here&gt;</a>
<input type="checkbox"/>	Club Chairman David Durston Tel: 02392 348764
<input type="checkbox"/>	Club Safety Officer <a href="#">&lt;enter name&gt;</a> Tel: <a href="#">&lt;enter here&gt;</a>
<input type="checkbox"/>	Club CFI Tony World Tel: 07876333400
<input type="checkbox"/>	BGA Office Tel: 0116 289 2956
<input type="checkbox"/>	Detail a responsible person to redirect any media enquiries to the chairman or the most senior club official who knows of the accident.
<input type="checkbox"/>	Appoint a person to maintain a detailed event log (see page 7).

The permission of the AAIB must be obtained before the aircraft is moved or otherwise interfered with except for the purpose of rescue.

\*It is only necessary to report an accident to the AAIB if it occurred between embarkation of an aircraft with the intention of flight, and disembarkation.

For fatal accidents the AAIB should allocate an investigator immediately. If you are not quickly contacted by an investigator you should seek assistance from the BGA Senior Accident Investigator, Chris Heames Tel: 07850 744927

## Major Accidents – Immediate Follow-Up Actions

(see page 6 for a witness form)

### KEY ACTIONS

<input checked="" type="checkbox"/>	<b>Tick each box as the actions are completed</b>
<input type="checkbox"/>	Secure the accident scene. Unless it is necessary to attend to injured persons or to prevent further accidents, do not move any wreckage until authorised by the AAIB or the BGA accident investigator. <b>Turn off any webcams that the club has in use.</b>
<input type="checkbox"/>	Note the names and contact details of all witnesses and ask them to make written statements. Brief a person to photograph the accident scene.
<input type="checkbox"/>	Brief the Chairman, CFI, and Safety Officer.
<input type="checkbox"/>	If an investigator is expected, consider arranging for lighting at the scene.
<input type="checkbox"/>	For fatal and serious injury accidents, when possible, obtain and secure the glider C of A / ARC and log book and the pilot's medical certificate, flying licence or certificate and log book, and obtain details of the next of kin.
<b>Review</b>	
<input type="checkbox"/>	Review the actions taken and ensure nothing essential has been omitted.
<input type="checkbox"/>	Gather all paperwork and hand it to the Investigator, Club Chairman or Safety Officer.

**Major Accidents – Witness Report Form**

Name:

Profession or Club Position Held:

Address:

Telephone:

Email:

Flying Experience:

Statement: *(Please print or type)*

*Continue on a separate page if required*

**Major Accidents – Event/Message Log**

Date:	Page:
Message No:	
Message From / To:	
Message Content:	
Action Taken:	
Signed:	Name:

Date:	Page:
Message No:	
Message From / To:	
Message Content:	
Action Taken:	
Signed:	Name: