### SCOPE

The following procedure relates only to PNGC activities on-site at Middle Wallop Airfield.

#### **ASSUMPTIONS**

The extant Airfield Manual (Middle Wallop DAM) & (Middle Wallop Post Accident Crash Plan) covers overall actions to be carried out by the MW Officer of the day & Airfield Manager or nominated Deputy in the event of all reportable accidents and incidents.

### **ACTION**

1. Accident or Incident involving death or serious injury to PNGC members or third parties:

The Duty Instructor shall:

### Initiate:

- a) Only Recovery of person(s) from wreckage to give lifesaving first aid. (Possibility of serious spinal injury's).
- b) Administer first aid to walking wounded who has removed themselves from the wreckage.
- c) ICP will be the log cabin where the Phone is to be manned at all times 07921894885.
- d) Duty PNGC instructor to keep in contact with Log Cabin by PNCG Radio.

### **Contact**:

- e) Emergency Services (as required) **999 Emergency services to be directed to main gate at Middle Wallop.**
- f) MW Guard room **01264784272 Ask** them to inform Officer of the day, **and to Escort Emergency service to the airfield crash site (use site Crash Map). ICP (Log cabin) phone number to be given to Officer of the day (07921894885)**
- g) MW fire service **01264784444** (after civilian fire service are informed).
- h) Use crash MW Crash Map to pinpoint crash site.
- i) PNGC Membership Secretary for password to access GLIDEX where NOK membership details are held.

#### Inform:

- a) ATC/Airfield Manager and Local Police
- b) PNGC Chairman
- c) PNGC CFI or DCFI(s)

BGA Office (immediately) written report to follow within 24 hrs

#### <u>Immediate Follow-up Action</u>

- j) Suspend flying operations.
- k) Secure the accident scene for possible investigation (AAIB)
- I) Organise witness statements

#### **Longer Term Action**

- m) Inform AAIB (via CFI) by email within 24hrs
- n) Compile BGA Accident/Incident Report Form (send within 24 hrs)
- o) Inform PNGC Safety Officer

# 2. Accident involving substantial damage to a Glider, Tug and/or Third Party property

- a) Suspend PNGC flying operations unless continuation authorised by CFI or DCFIs.
- b) Inform key personnel identified in paragraph 1c,1e,1f,1g.
- c) Secure Accident scene for investigation (on advice from CFI or DCFIs)
- d) Return damaged equipment to hangar as directed by CFI or DCFIs.
- e) Co-ordinate witness statements
- f) Inform PNGC Safety Officer

# 3. Accident involving minor injury to persons or minor damage to Aircraft

- a) Suspend gliding operations at the Duty instructor's discretion
- b) Initiate Accident Report and witness statements
- c) Inform PNGC CFI or DCFIs, Safety Officer or Chairman as appropriate.

# 4. Accidents involving minor damage to Club Equipment

- a) Initiate Accident Report and witness statements
- b) Inform General Manager, CFI and Safety Officer

# 5. Glider failing to return (or report in) from x-country task

- a) Try to establish contact with pilot or nominated retrieve crew.
- b) Inform Duty Authoriser and/or CFI.

## 6. Glider landout accident

- a) Inform Duty Authoriser and /or CFI or DCFIs
- b) Inform Emergency Services as required.

## **CONTACT DETAILS**

_ Airfield Manager/Assistant -	07779791482
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CFI (Tony World) - 07876333400

DCFI ( ) -

DCFI ( ) -

Chairman (David Durston) - 02392 348764

Safety Officer -

Membership Sec (Jim Chapman) - 07973655048

BGA (immediately for All Accidents) - 0116 289 2956 Fax 0116 289 5025

AAIB (Fax within 24hrs for Major Accident) - 01252 510300

Local Police Urgent -999 Non Urgent 101

### **Notes:**

- A) Serious injury Defined in Accident report form as 'Injuries requiring doctor or hospital admission for 48hrs +.
- B) Substantial Damage Affects structural strength, making aircraft unflyable and needs more than 48hrs to repair. (See AAIB definition on their form)
- C) BGA Accident Report form in this pack or available at BGA website (<a href="www.gliding.co.uk/bgainfo/safety/form.htm">www.gliding.co.uk/bgainfo/safety/form.htm</a>)
- D) The Duty Instructor should make no comment to external parties or media. They should be directed to contact the Chairman or CFI.
- E) Next of Kin (NOK) details are held by the Membership Secretary.

## 3.3 Aerodrome Crash Map

