

SCOPE

The following procedure relates only to PNGC activities on-site at Middle Wallop Airfield.

ASSUMPTIONS

The extant Airfield Manual (**Middle Wallop DAM**) & (**Middle Wallop Post Accident Crash Plan**) covers overall actions to be carried out by the MW Officer of the day & Airfield Manager or nominated Deputy in the event of all reportable accidents and incidents.

ACTION

1. Accident or Incident involving death or serious injury to PNGC members or third parties:

The Duty Instructor shall:

Initiate:

- a) Only Recovery of person(s) from wreckage to give lifesaving first aid. **(Possibility of serious spinal injury's).**
- b) Administer first aid to walking wounded who has removed themselves from the wreckage.
- c) **ICP** will be the log cabin where the Phone is to be manned at all times **07921894885**.
- d) Duty PNGC instructor to keep in contact with Log Cabin by PNGC Radio.

Contact:

- e) Emergency Services (as required) **999 Emergency services to be directed to main gate at Middle Wallop.**
- f) MW Guard room **01264784272** Ask them to inform Officer of the day, **and to Escort Emergency service to the airfield crash site (use site Crash Map). ICP (Log cabin) phone number to be given to Officer of the day (07921894885)**
- g) MW fire service **01264784444** ***(after civilian fire service are informed).***
- h) Use crash **MW Crash Map** to pinpoint crash site.
- i) PNGC Membership Secretary for password to access GLIDEX where NOK membership details are held.

Inform:

- a) ATC/Airfield Manager and Local Police
- b) PNGC Chairman
- c) PNGC CFI or DCFI(s)

BGA Office (immediately) written report to follow within 24 hrs

Immediate Follow-up Action

- j) Suspend flying operations.
- k) Secure the accident scene for possible investigation **(AAIB)**
- l) Organise witness statements.

Longer Term Action

- m) Inform **AAIB** (via CFI) by email within 24hrs
- n) Compile BGA Accident/Incident Report Form (send within 24 hrs)
- o) Inform PNGC Safety Officer

2. Accident involving substantial damage to a Glider, Tug and/or Third Party property

- a) Suspend PNGC flying operations unless continuation authorised by CFI or DCFIs.
- b) Inform key personnel identified in paragraph 1c,1e,1f,1g.
- c) Secure Accident scene for investigation (on advice from CFI or DCFIs)
- d) Return damaged equipment to hangar as directed by CFI or DCFIs.
- e) Co-ordinate witness statements
- f) Inform PNGC Safety Officer

3. Accident involving minor injury to persons or minor damage to Aircraft

- a) Suspend gliding operations at the Duty instructor's discretion
- b) Initiate Accident Report and witness statements
- c) Inform PNGC CFI or DCFIs, Safety Officer or Chairman as appropriate.

4. Accidents involving minor damage to Club Equipment

- a) Initiate Accident Report and witness statements
- b) Inform General Manager, CFI and Safety Officer

5. Glider failing to return (or report in) from x-country task

- a) Try to establish contact with pilot or nominated retrieve crew.
- b) Inform Duty Authoriser and/or CFI.

6. Glider landout accident

- a) Inform Duty Authoriser and /or CFI or DCFIs
- b) Inform Emergency Services as required.

3.3 Aerodrome Crash Map

