

PNGC MANAGEMENT COMMITTEE MEETING – Tue 17 Jan 2023

Minutes

Committee Members		
Name	Role	Initials
David Durston	Chairman	DD
Barney Wainwright	Hon Secretary	BW
Tony World	CFI/General Manager	TW
Adrian Noble	DCFI	AN
Neil Shaw	Safety Officer	NS
Jay Stewart	Treasurer	JS
Siggi Ingasson	Admin/Website	SI
Jim Chapman	Membership	JC
Sam Hepburn	A/C Maintenance	SH
Simon Gutman	Ground Maintenance	SG
Lee Allinson	Tugmaster	LA
Jonny Mion	AT Course Rep	JM
Emre Mutlu	Marketing	EM

1. Apologies were received from SI & SH
2. The minutes of last meeting were agreed.
3. Outstanding Actions

Date	Item	Action	Update
14/9/22	Social Programme	SG/JC/SH	To be developed
17/1/23	Dyneema Repair Demonstration	SG	SG to provide a date
15/2/22	Fuel Bowser Training/BFI permissions	TW	Ongoing
1/11/22	Clearance of SULTAN old MT Office	DH	Started w/e 14/15 Jan...
17/1/23	Pax suitability for flying - Policy	NS/DD	Ongoing
17/1/23	Instructors Meeting	TW	Date TBC early Feb.
17/1/23	Scholarship Fund Proposal	DH	Next Cttee Mtg 21 Feb

4. Chairman's comments.
 - a. DD/TW met recently with COS Middle Wallop (Lt Col Stuart Hughes) to discuss PNGC tenure, plans and related issues.
5. MW site progress (TW)
 - a. Plans for hangar and MT shelter are progressing with groundworks due to start as soon as Permission to Dig is received.
 - b. ISO containers to be re-positioned (for MT shelter) before Joe Lye (JL) starts to level site.
 - c. Stevens will supply & JL's groundwork team will lay the concrete.
 - d. Marker down for Shelterit to erect hangar 3rd wk of March
 - e. Specfabs team to erect MT shelter
 - f. TW has cleared the grass around Fuel & LPG tanks in readiness for fencing.
 - g. Calor are writing Risk Assessment for LPG tank.
 - h. Tug & M/G will be fuelled at Netheravon until fuel & gas installations are fully compliant and audited.
6. Planning & Events (DH)
 - a. In addition to dates in PNGC website diary:
 - i. Summer Course starting 19 Aug.

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- ii. Date for hangar commissioning event TBC
- b. Expeds
 - i. Army/RN Sisteron exped being planned 18 Mar - 8 Apr.
 - ii. *Possible* PNGC exped to Sisteron 7-16 April – members to contact AN/TW if interested.
 - iii. SEAHAWK GC's Talgarth exped 27-31 Mar is open to PNGC members – contact BW for details
 - iv. Aboyne (21-28 Oct) or Sutton Bank exped (14-21 Oct) TBC – action TW

7. Safety (NS)

- a. No safety occurrences to report.
- b. NS working through and updating Risk Assessments.
- c. Pax suitability for flying - policy still in development (NS/DD)
- d. CFI has emailed all members with note on the ABCD checks, to be used from now on for every launch, consequent to BGA guidance issued in wake of the Parham accident investigation.

8. Air Ops, Training (TW/AN)

- a. Since last meeting there has been very little flying. Re-start planned for mid-late Feb.
- b. Following planned for this season:
 - i. Instructor training (TW now qualified FI(S))
 - ii. Cloud Flying Course TBC (AN)
 - iii. Aerobatics Training TBC (TW/AN)
 - iv. AN FI(S) course 29/30 Jan.
 - v. M/G course date & venue TBD (TW)
- c. We need to use the M/G more in the coming season so it can pay it's way following considerable maintenance effort and cost.
- d. Instructors meeting 1st week of Feb TBC. (TW)

9. Air Engineering (SH)

- a. MG: Comprehensive maintenance of fuel tanks and system. Defective rudder spring replacement awaited. Approx 2 wks work before ARC & Annual.
- b. FLARM u/s in M/G. Requires replacing before flight.
- c. N3 delivered to Les Clark for ARC & Annual
- d. N7 will follow next, then LPV.
- e. 805, 480 being progressed; KPE still in trailer.
- f. SULTAN encroachment: clearance of the old MT office ongoing; it is not part of the encroachment. DH to contact Richard Croker re renewal of the encroachment.

10. Ground Equipment (SG)

- a. Jeep is now 's'; Mazda is also at the garage.
- b. Winch needs to be moved into the Thunderer hangar for maintenance
- c. The Chairman thanked SG for his work and paper on the Tractor replacement study. It highlighted the necessity for proper training (as for all equipment) and recommended that they should eventually be replaced when funds are available. To be discussed at PNGC Board of Trustees Mtg on 26 Jan. (DD)
- d. SG to provide a date for Dyneema Splicing demo at Thunderer hangar.

11. Membership (JC)

- a. Balance of military/civilian membership was discussed wrt acceptance of new members.

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- b. DD pointed out that we must consider what individual new civilian members might contribute to the club. AN observed that we are short of mechanically-skilled members.
- c. TW stated that we need to re-double our efforts to recruit new military members.

12. Finance

(JS)

- a. JS briefed on state of accounts. PNGC made a profit in 2022. All outstanding invoices are paid up. However, balance (c. £40k is approx. 40% less than a year ago due to costs of establishing at MW.
- b. Major spending still anticipated to complete the hangar erection, in the order of £10k.
- c. Electricity supply costs potentially £15k.

13. Branding, Marketing & Website

(EM)

- a. EM briefed on updates to marketing:
 - i. PNGC website redesign (both front and back ends) in concert with SI.
 - ii. A PNGC Instagram page has been launched. Over 8,000 people reached so far.
 - iii. Suggested that Facebook page should have the Admins reduced to a minimum.
 - iv. Work ongoing on designs for posters/flyers
- b. Guidance required on approval process for new branding. DD happy to accept proposals and for the Committee to be given sight & opportunity to comment.
- c. JM stated that any media for RN bases should go via him.
- d. Idea floated of marketing through both Virgin Experience Days and Groupon. Discussion ensued regarding practical aspects of coping with the potential demand.
- e. EM requested suitable TORS and job description to progress. (Action - DD)
- f. A possible name change for the club was discussed.

14. AOB

- a. Potential loan of K-21 to WGC during their summer courses was discussed.
- b. BGA Voucher scheme has a new level of voucher – ‘Go for Gliding’ – involving 3 aerotows or 6 winch launches.
- c. DH reported the minibus was sold for £600. He proposed setting up a scholarship fund. There was broad support and DH was requested to bring further detail to a future meeting.
- d. AN will be sending an email calling for volunteers to assist with MT maintenance.
- e. S&G will feature an article on the Sutton Bank exped.
- f. DD proposed a general members’ meeting; this was agreed for Sat 22 April.

15. DONM **1900 on Tuesday 21 Feb** at Specfabs, Gosport (with Teams option)

Barney Wainwright
Hon Sec PNGC
18 Jan 23