

## PNGC MANAGEMENT COMMITTEE MEETING – Wed 14 Sep 2022

### MINUTES of the meeting by MS Teams

Committee Members		
Name	Role	Initials
David Durston	Chairman	DD
Barney Wainwright	Hon Secretary	BW
Tony World	CFI/General Manager	TW
Jay Stewart	Treasurer	JS
Neil Shaw	Safety Officer	NS
Siggi Ingasson	Admin/Website	SI
Jim Chapman	Membership	JC
Sam Hepburn	Maintenance	SH
Lee Allinson	Tugmaster	LA
Tom Chapman	Junior member	TC
Jonny Mion	AT Course Rep	JM

1. Apologies - DD, SH, LA, DH, TC, JS, SI
2. Minutes of last meeting were agreed.
3. Outstanding Actions

Date	Item	Action	Update
15/2/22	Tractor replacement study	NS	Ongoing
15/2/22	Minibus issues	SG/AN	Ongoing
15/2/22	Dyneema Repair Demonstration	SG	1 conducted, further req'd
15/2/22	Emergency equipment: log sheet & training	DH/AN	Update required
15/2/22	Fuel Bowser Training/BFI permissions	TW	To be arranged in near future
28/06/22	Mazda - To be booked into the garage for a worn suspension bush	TW	o/c Jeep repair

4. MW site progress (DD)
  - a. Shelterit have visited MW for a survey
  - b. TW to arrange Dig Permit
  - c. Vehicle shelter fittings to be supplied by Shelterit, fitted to ISO by TW team
  - d. Plans for water/elec in development (TW)
5. Planning & Events (DH)
  - a. Report on Summer Course is overdue **Action: DH**
  - b. Dates for 2023 – req'd by 13 Oct.
    - i. ... Sisteron Exped – WGC/PNGC (Civilian members)
    - ii. 24/4-14/5 Joint Services Exped to Sisteron
    - iii. ... MG course
    - iv. ... summer course
    - v. 5-12 Aug ISRGC (Bannerdown)
    - vi. 18-22 Sept RNGSA DW tbc
    - vii. RN AT weekends
  - c. Social Programme: SG volunteered to look into this with JC/SH assistance
6. Safety (NS)
  - a. Airfield driving permits are likely to be required by all personnel who drive to the launch point. (Action: TW)
  - b. NS report circulated by email.

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- c. Discussion on potential ways of having an online safety forum. Suggested that the task can be discussed & split between Emre Mutlu and SI. However, this needs a strategy and plan. NS to lead initially.
  - d. Tractor replacement is likely to be some years off due to financial issues. We need to enforce safe ways of working with the tractors while we still have them.
7. Air Ops, Training (TW/AN)
- a. Summer course was fairly successful but time was lost to weather and the HCAP prizegiving. Scheduling needs to be revisited – Action TW.
  - b. BI course completed for JM, Neil Sexton + 1 for WGC.
  - c. TW to lead on pre-ASCAT trg.
  - d. AN to update members on Sutton Bank exped arrangements; instructors will be AN, NS & Nigel Clarke.
  - e. RINGSA week 20-23 Sept: loaning 1 x K-21 plus Astir to be boxed in readiness.
  - f. Checklist should be used when equipment is lent out.
8. Air Engineering (TW in SH absence)
- a. ZZ – u/s with brake issues. Parts awaited.
  - b. 480 – tail wheel: stock of inner tubes inbound w/e 16 Sep.
  - c. FUGG brakes to be fixed by Paul Carder w/c 20 Sept.
  - d. Closed period for club maintenance: from cop 11 Dec, restart 4/5 or 11/12 Feb
9. Ground Equipment
- a. Minibus: Discussion on future for the minibus. Probably beyond economical repair. DH to investigate disposal.
  - b. Winch being repaired pm 16 Sept.
  - c. 1 x tractor battery requires replacement – SG
  - d. 3-phase generator is 's' & can be used for clubhouse
  - e. Trailer generator is currently u/s
10. Estates NSTR other than as above
11. Membership stands at 161, with 113 military (JC)
12. Admin, Website (SI)
- a. A number of GLIDEX nuisance issues have arisen. JC/SI have spent a lot of time on the system; various points raised.
  - b. Log cabin PC rebuilt by SI.
  - c. Flight log is visible for all past flights on the website.
13. Finance (JS)
- a. Summer course – charges all paid through PNGC, HCAP & FAAOA invoiced.
  - b. Vehicle Shelter to be paid for when dispatched, but then covered by grant.
  - c. Healthy bank balance at present; expect to pay c£20K to get hangar installed if no further grant can be obtained.
  - d. Next meeting will look at charging structure in view of RPI/fuel price increases.
14. Comms & Media – Volunteer required to take on social media – Action: JC
15. AOB
- a. Duty Roster – instructors/tuggies were reminded to sign up for duties.
  - b. Raffle prize for The George – SI to investigate.
  - c. Working party req'd to shift furniture from SULTAN to the clubhouse Action:AN
16. DONM **Wed 19 OCT at 7pm by Teams.**  
**Post meeting: Sec is not available on 19 Oct, date may be changed.**

Barney Wainwright  
Cdr RNR, Hon Sec PNGC