

# PNGC MANAGEMENT COMMITTEE MEETING – Tue 09 Aug 2022 1900-2100

Meeting by MS Teams – to be hosted by Tony World

## MINUTES

In Attendance		
Name	Role	Initials
David Durston	Chairman	DD
Barney Wainwright	Hon Secretary	BW
Tony World	CFI/General Manager	TW
Jay Stewart	Treasurer	JS
Siggi Ingasson	Admin/Website	SI
Jim Chapman	Membership	JC
Sam Hepburn	Maintenance	SH
Lee Allinson	Tugmaster	LA
Tom Chapman	Junior member	TC
Jonny Mion	AT Course Rep	JM

1. Apologies received from AN and NS. (BW)
2. Minutes of the meeting on 28/6 were agreed
3. Chairman's opening address (DD)
  - a. Lease will be in place on 11 Aug.
  - b. Chair + CFI to visit Airfield Operator this week.
4. Outstanding Actions

Date	Item	Action	Update
15/2/22	Annual checks to be standardised	AN	To be added to Rules
15/2/22	Tractor replacement study	SG/NS	Ongoing
15/2/22	Minibus issues	SG/AN	Ongoing
15/2/22	Dyneema Repair Demonstration	SG	1 conducted, further req'd
15/2/22	Emergency equipment: log sheet & training	DH/AN	Partially complete
15/2/22	Fuel Bowser Training/BFI permissions	TW	To be arranged when Lease in place
28/06/22	Mazda - To be booked into the garage for a worn suspension bush	TW	

5. MW site progress (DD)
  - a. Lease in place will allow hangar erection
  - b. SL bid to be submitted to cover costs including Shelterit installation £12350 + VAT. Sec to pursue ASAP and ascertain likelihood/timescale of award.  
**Action: BW & TW**
6. Planning & Events (DH)
  - a. Wings & Wheels and the Collingwood Families Day were both very successful; many thanks to the members who supported each event.
  - b. The MG Course ran successfully albeit with increased costs operating at Lee-on-Solent vs MW; some lessons learned on course management.
  - c. Salisbury U3A brought a total of 8 people to fly over 2 weekends.

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- d. PNGC's full programme of courses for 2023 needs to be finalised in time for RINGSA Committee meeting in Oct, so that the programme can be publicised.  
**Action: JM, DH, TW**
7. Safety (Report by email) (NS)
- No new Incident reports received.
  - One anecdotal report of an incident on 6 Aug relating to poor DI. **Action: TW**
  - Several new safety bulletins shared with Members.
  - Discussed initial requirements with Siggie for a 'safety management' area on our website, which also would include historic bulletins. More work to follow mid-month. (A lot of work may be involved; committee agreed that a discussion forum is probably not the best way ahead.)
  - Safety Management System documentation.... In progress.
  - Tractor replacement feasibility study - reviewing draft from Simon.
8. Air Ops, Training (TW)
- BI course completed for JM plus 2 from WGC.
  - AN to start on training programme for new As Cat Instructors. TW to confirm with BGA the necessary Coaching qualifications.
  - Good attempt at X-C on 6 Aug, with 5 pilots attempting 300k.
  - SH queried whether PNGC training record cards stated the mandatory pre-solo requirements. Action: An, TW
  - Summer Course. i/c DH.
    - HCAP/FAAOA have confirmed student names (8+8)
    - Accom in MW Transit block; messing in Officers Mess.
    - LO is Lt James Charteris
    - 1 x K21 to be borrowed from WGC.
    - 1 x PNGC junior also joining the course
9. Air Engineering (SH)
- All ac serviceable xmt tailwheel on N7 to be wire-locked. Action TW
  - MG – FLARM reported to be unreliable; 50 hr inspection to be carried out ASAP.
  - Tug ZZ – 2 hours remaining before 50 hr inspection.
10. Ground Equipment (SG)
- Jeep fuel system repaired, ready for collection.
  - Mazda as above.
11. Estates (DH)
- Security: DD reminded all that this needs to be high on the agenda.
  - TW investigating requirements for connecting to the grid.
12. Membership (JC)
- Total now 159 with 112 Military.
  - Some recent problems with GLIDEX to be looked at. **Action: JC**
13. Admin, Website NSTR (SI)
14. Finance (JS)
- JS working on year-end figures and preparation for audit.
  - SI stated that a refund is being processed for 1 x BI booking.
  - A discussion ensued on BI flight pricing. TW and JS to review this.
15. Comms & Media (DD)

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- a. DD mentioned RNWIS Recovery programme with which PNGC should be involved. **Action: JM**
- b. JM to investigate TEMERAIRE visit to coincide with their staff meeting.

### 16. AOB

- a. Heat Illness Prevention. BW briefed on recent MOD initiative/regulation regarding mandatory training for all SP and Cdrs. Latest advice to be forwarded to TW and DH. **Action: BW**
- b. JM will be taking over as Sec RINGSA from Cdr (retd) Chris Bryning in 2023.
- c. JM suggested that a Members' general meeting should be planned. Date & venue to be discussed.
- d. JM requested that an AG Operators' course be arranged. **Action: TW**
- e. Radios:
  - i. SI raised issue of a defective hand-held ground-ground radio
  - ii. SH stated the Walter Dittel VHF's are becoming unreliable. However, they do meet the required performance. A comparison to be made with Icom A6E.
- f. LA & SH have emailed a number of colleges regarding possible new Junior Members.
- g. TW informed the committee that Alan Burch had sadly passed away. He has bequeathed his workshop contents to PNGC.

### 17. DONM Wednesday 14 Sept 2022 via Teams

Barney Wainwright  
Cdr RNR  
Hon Sec PNGC