

PNGC MANAGEMENT COMMITTEE MEETING – Tue 28 Jun 2022 1900-2100

Meeting held by MS Teams

In Attendance		
Name	Role	Initials
David Durston	Chairman	DD
Barney Wainwright	Hon Secretary	BW
Tony World	CFI/General Manager	TW
Adrian Noble	Deputy CFI	AN
Jay Stewart	Treasurer	JS
Siggi Ingasson	Admin/Website	SI
Jim Chapman	Membership	JC
Sam Hepburn	Maintenance	SH
Tom Chapman	Junior member	TC
Jonny Mion	AT Course Rep	JM

MINUTES

1. Apologies were received from NS, SG.
2. Minutes of last meeting were agreed
3. Outstanding Actions

Date	Item	Action	Update
5/4/22	Wings & Wheels – 2 July 22	JS	Arrangements in hand
5/4/22	COLLINGWOOD Families Day – 2 Jul	DH/TC/J M	Arrangements in hand
5/4/22	Trailer payments need tightening up	JC	Complete
5/4/22	Record of members reading/signing for reading key documents	TW/BW	Now business as usual
5/4/22	DBS Checks for new BIs	SI	Being progressed
15/2/22	Annual checks to be standardised	AN	Added to Rules
15/2/22	Tractor replacement study	SG/NS	Ongoing
15/2/22	Minibus issues	SG/AN	Ongoing
15/2/22	Dyneema Repair Demonstration	SG	1 conducted, further req'd
15/2/22	Emergency equipment: log sheet / training	DH/AN	Partially complete
15/2/22	Fuel Bowser Training/BFI permissions	TW	To be arranged when Lease in place

4. MW site progress (DD)
 - a. Draft lease received. Board Meeting on 29 Jun to review.
 - b. For 2022 an Abatement of 67% has been approved.
5. Planning & Events (DH)
 - a. Collingwood Open Day & Wallop Wings and Wheels next weekend – both in hand.
 - b. Summer course (Aug) planning starts in earnest in July. Sponsored by FAAOA and HCAP. Tentative approval received to run the course at MW.
 - c. Motorglider course week paperwork to be tightened up
 - d. (post meeting note) Salisbury U3A groups of 5 coming both Sat/Sun 30/31 July.
6. Safety (NS)
 - a. 2 incidents reported; tractor driving/parking and ground handling (805).
 - b. NS sending safety emails is really good but we must capture the lessons for new members.
7. Air Ops, Training (TW/AN)

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- a. Disappointing turnout on some recent good weather days!
 - b. JM completed pre-BI training.
 - c. 2 x Upavon members due to undertake BI training (Neil Sexton & Izzy de M-G)
 - d. Further copies of Training Record Cards required (Action TW)
8. Air Engineering (SH)
a. All serviceable including Grob.
9. Ground Equipment (SG)
a. Mazda - a worn suspension bush needs to be replaced. TW to book it into the garage.
b. PNGC Winch - off-line, waiting for the RAF to be welded, and cable guides to be fitted. Tony is going to arrange this. Storage in Thunderer hangar until then.
c. Yellow tractors - one has a flat battery.
d. SH to ask Chris Hensman re improving the trestles' padding. (Action: SH)
10. Estates (DH)
a. The Committee expressed their thanks to Joe Li who very kindly used his digger to level the site for the Briefing Room.
b. Site security will remain an issue until lighting/camera can be installed.
c. Sultan MT office will need to be cleared in due course.
11. Membership (JC)
a. Encouraging wave of 7 new military members.
b. Log Cabin Glidex/tablet/mobile top-up credit issues – now sorted
c. Payments – annual memberships due in July
12. Admin, Website (SI)
a. DBS – existing instructors added. Now 13 approved.
b. Log-book facility available from Glidex covering all flights since 2020.
13. Finance (JS)
a. P&L and Balance sheet presented by Treasurer.
14. Comms & Media
a. Update on RN/RNGSA Branding directives. SI & JM have done some leg work towards a new PNGC Logo (as Fly Navy can no longer be used). Discussion ensued regarding PNGC name and possible alternatives.
b. Media event to be planned when hangar has been erected.
15. AOB
a. Committee: Reinstating the Military Member/Rep on management committee. JM volunteered and was accepted for the post.
16. DONM Tuesday 9 Aug at 7pm

Barney Wainwright
Cdr RNR
Hon Sec PNGC