

PNGC MANAGEMENT COMMITTEE MEETING – Wed 1 Dec 2021 1900-2100

Minutes of MC Meeting held by MS Teams

Present:

Name	Role	Initials
David Durston	Chairman	DD
Barney Wainwright	Hon Secretary	BW
Tony World	CFI/Financial Director	TW
Adrian Noble	Deputy CFI	AN
Neil Shaw	Safety Member	NS
Dave Howell	Centre Manager MW	DH
Jay Stewart	Incoming Treasurer	JS
Siggi Ingason	Admin	SI
Lee Allinson	Tug Master	LA
Jim Chapman	Membership	JC
Sam Hepburn	Engineering	SH
Simon Gutman	Ground Equipment	SG

1. Apologies - Nil received (BW)

2. Chairman's opening address (DD)

Army offer for Licence; further work urgently required for next year's Licence application; Board of Trustees meeting 2 Dec to discuss ways & means. PNGC will need to generate max income through flying next season; vital to get all maintenance done this winter.

3. Minutes of last meeting - agreed. (BW)

4. Outstanding Actions

Date	Item		Update
14/7/21	BGA Self-Audit	AN	Complete
14/7/21	Glidex to show RN Sports Lottery members	JC	TBC
14/7/21	Calendar / Ops diary MUST show lead person for each event	All	Ongoing issues with Glidex.
14/7/21	List of potential bids for underspend	All	None received – although underspend “v. unlikely”
8/6/21	CG2 graphic / sign needed	JC/JAS	Complete – thanks to Kevin & RLB
8/6/21	DI File – needs MOD Police crime reporting number	SH	Complete
8/6/21	Status of Duo Discus loan to be confirmed	TW	Outstanding loan will remain as a liability until disposal.

5. MW site progress - TBC (DD)

6. Programme, calendar, events, airfield constraints, plannable issues (DH)

- Winter cessation of flying at MW – From 19 Dec to 4 Feb; but Motorglider G-FUGG will be available at Netheravon.
- Instructors Meeting Wed 26 Jan – by Zoom

7. Committee Members

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- a. Safety (NS)
- NS compiling safety register
 - 8 emails sent re topical safety items, particularly about winch launching from both pilot and ground perspective.
 - BGA safety rep visited MW;
- b. Air Ops, Training (TW/AN)
- BZ to the 4 BIs who completed their course in November.
 - AN & NS to start working up to Full Cat; looking to run As Cat course, maybe Sept?
 - Expect to increase Introductory Flights next season, 2-3 daily x 20 w/e, by aerotow. Increasing to 4 daily in due course.
 - Points on completing Training Cards to be raised at Instructors Meeting.
 - Intention to fly MG course in 2022 at MW.
 - Post solo development is awaiting discussion at the next instructor meeting.
- c. Air Engineering (SH)
- Passes for SULTAN – has been an issue due to printing; TW has stepped in to assist. Expect 1 week turn-around. Contact Chris Gibson
 - Aircraft Status:
 - FUG- U/S – but expect on line with new ARC from 11 Dec?
 - ZZ - serviceable
 - N3 - serviceable
 - N7 - U/S currently ARC and annual are underway
 - LPV - serviceable
 - KPE- U/S aileron return spring broken waiting on part from Schempp
 - 480 - serviceable
 - 805 - Serviceable (currently stored at HMS Sultan)
- d. Ground Equipment (SG)
- Winterisation completed – many thanks to AN & Chris Hensman
 - Vehicles
 - Mazda - usable - service complete including cam belt change (BZ AN!)
 - Jeep - usable
 - Tractor 1 - usable
 - Tractor 2 - usable
 - Bus - usable - door needs work, some paint touch up needed, rear overrider needs repair, minor leak on one skylight
 - PNGC Winch - not starting suspect electrical fault. Light system to be commissioned ASAP
 - Heron Winch - usable - warning beacon not working, electrical issue
 - Bus Generator - has been rebuilt and waiting at HMS Sultan, to be reinstalled and tested
 - Pajero - US - to be disposed of
 - Trailers
 - K21 - usable - has been repaired and serviced
 - Discus - usable - one handle on the is broken
- e. Estates (DH)
- Gate locking seems to be working fine now.

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- 1x Parachute retrieved from Upavon
- **1x Parachute (Softie) is still missing**
- 1st Aid Boxes being re-stocked
- Potential Portakabin Briefing Room was found to be unsuitable; TW on the case.
- Martin Westwood working on submission for Sports Lottery Grant – vehicle shelter

f. Membership (JC)

- Nil change to membership
- Outstanding charges/fees on Glidex to be reconciled with bank account (JC/JS)
- Glidex issues being delayed by system engineers
- Discussion around fees – no intention to change
- Agreed to extend Junior Membership to those in full-time education

g. Admin, Website (SI)

- Major outage on website 17 Nov.
- Auto-email set up and is working to send out wx forecast by 0700 at w/e.
- Total 44 trial lessons sold in 2021
- Members encouraged to send good quality photos to SI
- Yvonne Elliot (BGA) hoping to visit to look at Junior Member support

h. Financial matters (JS)

- JS/TW summarised position – details to be sent out.
- TW briefed on end of red diesel availability from Apr 22.

i. Comms & Media (DD)

- Appropriate advertising/messaging will be needed once Licence is established
- Hangar completion/opening will need publicity for RN Sports Lottery

8. AOB (BW)

- SH & JC to investigate possibility of dinner/dance
- MW passes for Instructors to be investigated (to allow drawing keys)
- Short-notice cancellation of w/e course by SULTAN was most unhelpful.

9. DONM: ~~Wed 15 Feb~~ **Tues 15 Feb** at 1900

Meeting closed at 2105.

Barney Wainwright
Cdr RNR
Hon Sec PNGC