

PNGC MANAGEMENT COMMITTEE MEETING – Wed 20 Oct 2021 1900-

Meeting hosted by Tony World on MS Teams

Aim: To progress PNGC ops/integration at MW and deal with routine issues.

Committee Members:

Name	Role	Initials
David Durston*	Chairman	DD
Barney Wainwright*	Hon Secretary	BW
Tony World	CFI/General Manager	TW
Dave Howell	Centre Manager MW	DH
Jay Stewart	Incoming Treasurer	JS
Siggi Ingason	Admin	SI
Lee Allinson	Tug Master	LA
Simon Gutman	Ground Equipment	SG
Adrian Noble	Deputy CFI	AN
Jim Chapman	Membership	JC
Sam Hepburn	Engineering	SH
Jamie Steel		JAS

MINUTES

- * Apologies were received from DD, and BW.
- Chairman's comments:
 - Firstly, we welcome to the committee Neil Shaw who has kindly agreed to take over as Safety Officer. Neil brings great wealth of knowledge as an instructor, motor glider and tug pilot. We thank Nobby Noble for stepping into the role previously and for all his good works.
 - Good to see that PNGC continues to strive despite the fact that without confirmation from Army Finance on the abatement and subsequent lease this continues to hold back infrastructure development, this will now push us through another winter without any real facilities.
 - Developing and sustaining a Safe Operating Environment on the ground and in the air remain essential enablers to our existence at Middle Wallop.
 - A self-audit had been carried out by Nobby Noble, this is a vital step to ensuring that we meet all of the expectations of our hosts. Clearly there will be an audit by MW in time and this source document should answer any issues.
 - On 9-10 October we ran a course of four new Basic Instructors, Barney Wainwright, Chris Parvin, Lewis Taylor and Tom Chapman all successfully completed.

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3. Minutes of last meeting - Outstanding Actions:

Date	Item	Responsible	Update
14/07/2021	BGA Self-Audit	AN	In hand
14/07/2021	Glidex to show RN Sports Lottery members	JC	nil
14/07/2021	Calendar / Ops diary MUST show lead person for each event	All	Ongoing
14/07/2021	List of potential bids for underspend	All	None received – although underspend “v. unlikely
08/06/2021	DI File – needs MOD Police crime reporting number	SH	To be completed Sep 21
08/06/2021	Duo Discus residual liability to be agreed with Sports Lottery	TW	Will write to CM Sep 21
01/09/2021	Print off copies of glider manuals	TW	Complete
01/09/2021	Plan for mentoring of post-Bronze pilots	SH/LA	Ongoing
01/09/2021	Fire/First aid equipment needs better checking/supervision	DH	Ordered

4. Safety:

- a. Bowser/fire training for additional operators
- b. One Airpol Parachute is missing
- c.

Action: TW

Action: DH

5. Air Ops, Training

(TW/AN)

- a. Integration with AFA/HAAF working well.
- b. BI Course completed – Well done all participates.
- c. Asst Cat course is looking to be run in September Development week
- d. Spin training is progressing.
- e. Once we have a briefing facility, we are looking at the T Card system

6. Air Engineering

(SH)

- a. ZZ: 50 hour check is underway
- b. N3: Serviceable (minor defect - Flarm not transmitting)
- c. N7: Un-Serviceable at Sultan for ARC and Annual
- d. LPV: Serviceable
- e. KPE: Serviceable
- f. 480: Serviceable
- g. 805: Serviceable
- h. N11: unserviceable

7. Ground Equipment

(SG)

- a. Jeep back in service;

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- b. Minibus starter to be replaced;
- c. Second Tractor back at MW though bolt sheared on other **Action: TW**
- d. Press on PNGC winch U/S **Action: SG**
- e. Heron winch radio is U/S and being returned to supplier **Action: SG**
- f. Bus generator repaired needs reinstallation **Action: SG**
- g. Authorised bus drivers should be listed in the bus

8. Site/Estates.

Martin Westwood has contacted RNRMC regards capital grant and they have agreed to settle immediately. The DUO covers that have been secured with further grant are due next month

9. Membership (JC)
- a. there are now 136 members / 40 Civilians

10. Admin, Website - update provided by SI. (SI)
- a. Any non-flying or non-trials day MUST be reported to SI for calendar.
 - b. Trial lessons start at 1030.
 - c. Servicemen doing trial lessons should arrive at 1100.

11. Financial matters (CM)
- a. Audit has been completed and Treasurer role now with Jay Stewart.
 - b. Financial position is improving, assisted by profit from course flying using increased proportion of winning.

12. Comms & Media - NTR at this stage (DD)

13. Programme, calendar, events, airfield constraints, plannable issues (DH)
- a. Foundation Course 11/12 November (Chris Gibson i/c)

14. AOB **Action: SI**
- a. Met Office Cross-section – auto email requests to be sent
 - b. Social side of club should not be forgotten
 - c. TW advised that HMRC were not allowing Red Diesel use on airfield vehicles from April 2022. Hence diesel costs will increase from 75p to £1.50 pl
 - d. TW to finalise winter closure period for maintenance
 - e. Airfield Manager confirmed that TW can sign off Radio Licences for ROCC at MW

15. Summary

16. DONM - 1 Dec 21 at 1900