



**Portsmouth Naval
Gliding Centre**
(Registered Charity No.1148381)

Daedalus Airfield
Lee-on-the-Solent
Fareham
Hampshire
PO13 9PF

MINUTES OF THE PNGC MANAGEMENT COMMITTEE (MC) MEETING – 3 October 2017

| | | | |
|-----------|--|--|--|
| Present | General Manager/Dep. Chairman CFI Ground Engineering Member Air Engineering Member Admin and Security Member | World, Tony (TW) Freeborn, Henry (HF) Gutman, Simon (SG) Howell, Dave (DH) Ingason, Siggı (SI) | |
| Apologies | Executive Chairman Estates Member Finance Member Safety Member | Durston, David (DD) Alan Clark (AC) McCulloch, Chris (CMc) Heneghan, Martin (MH) | |

| Item (a) | Decisions/ Actions (b) |
|---------------------------------------|--|
| 1. Chairman's Opening Remarks. | Presented by TW. We need to be aware of a potential liability with regard to the clubhouse. Currently we only pay for the bar, office, briefing, & kids room. It is possible we will become liable for rent on the other rooms we use. A delegation has met with FBC's land agents to discuss future hangarage for PNGC. The land agent has been advised that the new GA hangars are not suitable for PNGC, the doors are too narrow. Other options were discussed including PNGC leasing a plot of land and building our own hangar tailored to the storage of gliders. |
| 2. Apologies | Apologies were received from: David Durston, Chris McCulloch, Martin Heneghan & Alan Clark |
| 3. Agree Previous Minutes. | The minutes of the previous meeting were agreed without modification. All actions from the previous meeting have been completed. |
| 4. Special Items | No special items were raised |
| 5 Admin | A replacement for the members section of the website is being worked on now the public site has been refreshed. Action SI |

| Item (a) | Decisions/ Actions (b) |
|---------------------------|---|
| | <p>There are 121 outstanding trial lesson vouchers with a total value circa £10K. Sales of new vouchers has resumed.</p> <p>Scout flying continues to prove extremely popular with 8 bookings for 2018 already.</p> <p>There is some funding available from the RNGSA for flights by serving naval personnel. As there are conditions on this funding that would make offering it on weekends confusing PNGC will only offer it on Wednesday. Action MH & SI</p> <p>The system for members to log work hours, for membership discount, is not working. A replacement has been written and is awaiting agreement by the Membership Secretary before being deployed. Action SI & JH (John Hale)</p> <p>An On-line membership form has been created and is awaiting agreement of the Membership Secretary before it is added to the website Action SI & JH (John Hale)</p> <p>Log keeping standards have dropped, with the log being left unattended at times and flights missed, since Del has been unable to cover it. Part of the problem is our younger members having to constantly finds an adult cashier to take payments. It was agreed that the cadet members who attend regularly and man the log should be given suitable training and made cashiers. Action SI & JH (john Hale)</p> <p>It was suggested and agreed that the use of Direct Debits by members to ensure payment of flying fees at the end of each month should be investigated. Action McM & AT</p> |
| 6. CFI | <p>A meeting was held with the airfield management with regard to the Safety Protocol. RCAM now accept it was heavy handed and it has been agreed that closer co-operation between the tower and PNGC would be more effective & bi-monthly meetings have been agreed. There is acknowledgement from RCAM that PNGC have been flexible and have adjusted where appropriate.</p> <p>It is still possible that there will be some days where PNGC flying may be restricted, but this would be a last resort not a default position.</p> <p>There needs to be a discussion around winch launching and future plans for the airfield. Lloyd Brown will follow up with Cathy Hicks. Action LB (Lloyd Brown)</p> |
| 7. General Manager | FBC have asked to see our accounts as part of their efforts to make the airfield a going concern. |
| 8. Safety Report | No Report This Month |

| Item (a) | Decisions/ Actions (b) |
|-----------------------------|--|
| 9. Finance | No Report This Month |
| 10. Estates | <p>It was noted by the CFI that the hangar still has a lot of rubbish and waste laying around. It is a constant fight to keep it under control & and a concerted push by all members is requested to deal with it once and for all.</p> <p>AC to be asked to deal with the issue Action TW</p> |
| 11. Air Engineering | <p>All the K21's are serviceable, as are the K8, Grob, Duo, and Pawnee.</p> <p>VH has suffered a cracked cylinder head and is awaiting repair.</p> <p>Work on ZZ is on going</p> <p>The Discus (805) has been delivered to Poland, by DH & SG, for repair. The return date is hoped to be late March 2018.</p> |
| 12. Ground Equipment | <p>All our ground equipment is serviceable.</p> <p>The Avgas bowser needs a new hydraulic drive belt. Action SG</p> <p>The Mazda is to be parked at the back of the hangar when possible. Action SG</p> |
| 13. AOB | Notice of the members meeting 4 th November to be sent out Action SI |
| 14. DONM | The date of the next meeting is 14th November 19:30 |