



**Portsmouth Naval
Gliding Centre**
(Registered Charity No.1148381)

Daedalus Airfield
Lee-on-the-Solent
Fareham
Hampshire
PO13 9PF

GLIDING

See Distribution

MINUTES OF THE PNGC MANAGEMENT COMMITTEE (MC) MEETING – 23 May 2017

Present	General Manager/Dep. Chairman Estates Member Admin and Security Member Ground Engineering Member Air Engineering Member Safety Member	World, Tony (TW) Clarke, Alan (AC) Ingason, Siggi (SI) Gutman, Simon (SG) Howell, Dave (DH) Heneghan, Martin (MH)	Club Manager
Apologies	Finance Member Executive Chairman CFI	McCulloch, Chris (CMc) Durston, David (DD) Freeborn, Henry (HF)	

<u>Item</u> <u>(a)</u>	<u>Decisions/ Actions</u> <u>(b)</u>
1. Chairman's Opening Remarks.	TW opened the meeting and explained the main focus tonight was on the new challenges facing the club from the airfield management
2. Apologies	Apologies were received from Chris McCulloch, Henry Freeborn and Durston, David.
3. Agree Previous Minutes.	a. The safety reporting system is to have a grading facility so that reported issues can be prioritised: ACTION:MH
4. Chairman's Update, Direction and Guidance.	The main focus on the meeting was that RCAM have stopped PNGC gliding on the dates below. Tony and others have discussed this issue with RCAM and Airfield Management, but it is no possibility for us to change the decision made by the airfield management on this matter. PNGC is allowed to continue flying on other days of the week including Friday evenings for the Scout flying. Motor glider flights are not affected.

<u>Item</u> <u>(a)</u>	<u>Decisions/ Actions</u> <u>(b)</u>
	<p>The following dates have been stated as non gliding dates for PNGC</p> <p>Saturday 27th May Sunday 4th June Saturday 24th June Sunday 2nd July Sunday 9th July Saturday 29th July Sunday 30th July Saturday 5th August Saturday 19th August Sunday 20th August Saturday 16th September.</p> <p>A discussion took place about alternate options on where we could base the club during non gliding days. Lasham was discussed along with other possible options such as green field sites. The review of the best options will continue with Tony taking the lead to find alternative locations. If Lasham is to be used as an alternative for non gliding days at PNGC then PNGC will look at costs so that there is no impact to club members flying costs using the Lasham facilities.</p> <p>Action: Tony world to lead ongoing options for alternative locations during non gliding days at Lee airfield.</p>
<p>5. Special Items</p>	<p>A focus on Introductory flights needs to take place to ensure that we can reduce the backlog on the above dates. Customers will be given the option for motor glider flights on non-gliding dates or on alternative gliding dates. It was agreed that we will increase the number of introductory flight to 12 on gliding dates using one K21 and the Duo discus to try and reduce the backlog of trial lessons. The other two K21s will be available for club members</p> <p>Action: SI to look at stopping the sale to trial lessons and rebooking people from the non flying days to already booked days to reduce the backlog of outstanding flights. A maximum of 12 introductory flights are to be booked on flying days</p>
<p>6. Centre Manager's Report</p>	<p>PNGC club members will be informed ASAP that no gliding activity will take place this Saturday 27th May at Lee airfield. Tony World to supply Sigg Ingason with newsletter content regarding non-gliding days.</p> <p>Action: Tony World / Sigg Ingason- completed.</p>
<p>7. Safety Report</p>	<p>Martin presented safety status at lee. Last year 60 occurrences took place which were non PNGC related, additionally only 20 were PNGC related. We need to be vigilant when crossing the runway. So far this year there have been 7 issues which have no connection with PNGC, and only 2 relating to the gliding club.</p> <p>Martin discussed various safety issues which had occurred during the last few months. The Airfield management are still focusing of what they call "Gliding incidents" rather than power related issues.</p>

<u>Item</u> <u>(a)</u>	<u>Decisions/ Actions</u> <u>(b)</u>
	<p>Discussion on reporting process from the tower to PNGC. Various issues were discussed regarding the communications between the tower and PNGC</p> <p>Melville road is to be changed into taxi way. This will be a new taxi route for powered aircraft to get to the control tower aircraft parking.</p> <p>The tower is reviewing the proposed FISO service which might be on a part time basis during the day. The airfield management is still to finalise how this service will be implemented.</p>
8. CFI	<p>Lee Alison and Chris Parvin have started the Ass cat training</p> <p>Dave Howell to be Course administer for summer course</p>
9. Ground Equipment	<p>Winch guillotine was engaged which resulted in a cable being cut. The guillotine was not deliberately engaged so it looks like a mechanical problem. As a result, we only have 1 cable operational until this has been resolved.</p> <p>Action: Simon Gutman to address the winch problem to get it operating on both drums ASAP Action: Simon Gutman to find out the cause of the guillotine problem</p> <p>Mazda, do we want to use this vehicle to tow glider outside the airfield? Tony will insure the Mazda (personal insurance) The club will pay Tony for this cost. This will allow club members to use the Mazda to tow glider trailers to other locations. Club Manager will approve drivers prior to using Mazda.</p> <p>The replacement vehicle has been put on hold.</p>
10. Air Engineering	<p>FUG push rod to be repaired next week to address carburettor / fuel problem. KPE to be repaired after being loaned to RNGSA club K8 only waiting on paperwork and then it will be serviceable for club flying Thanks to Dave Howell for organising and collecting the K21 from Poland.</p> <p>TUG is planned to be back in service by the 10th June. VH should be back in service by the 3rd June.</p>
11. Administration	<p>Scout booking should continue for 2018 as gliding will take place on Friday nights.</p> <p>Jamie Steel had asked if it was possible to change the club name from PNGC to PGC to reduce the emphasis on the Naval part or to have a subsidiary club called Portsmouth Gliding Club to promote the club as a non-Naval club. The committee confirmed that the club name must be Portsmouth Naval Gliding Centre and that no subsidiary club would be set up.</p> <p>Jamie Steel is taking the lead for PNGC at the Sultan show but any material that is being proposing for the show must be approved by the committee before any expenditure. This includes any proposals for PNGC logos, flags or promotional material</p> <p>The proposed CEMAST flying was not supported by the committee, as the previous activities did not result in any additional membership. We would also struggle to get people to support another flying day. We will not be performing any more CEMAST flying.</p>

<u>Item</u> <u>(a)</u>	<u>Decisions/ Actions</u> <u>(b)</u>
	Action: Tony World to advise CEMAST that their request will not be approved.
12. Finance	No financial report was received at this meeting.
13. Estates	The end room has been cleared. The committee would like to thank Chris Hensman and Michel Cormacey for their support as well as other club members in the clean-up operation. Dave H has been busy clearing scrap metal and other rubbish
14. AOB	PNGC will not be supporting the EDEN expedition this year. Club members are welcome to go to EDEN but they do so outside PNGC. RCAM have been informed about our course dates for 2018. The meeting was closed
15. DONM	Next meeting 20 th June 19:30

