

# PORTSMOUTH NAVAL GLIDING CENTRE

(Company No: 08111423 / Registered Charity No: 1148381)

## Minutes of Committee Meeting – 14<sup>th</sup> October 2013

The meeting opened at the PNGC Clubhouse at 19:40.

**Present:**

Chairman	Capt David Durston RN (DD)
Centre Manager/CFI:	Tony World (TW)
Treasurer:	Chris McCulloch (CMcC)
Ordinary Members' Representative:	Martin Heneghan (MH)
Special Members' Representative:	Gerry Holden (GH)
Membership Secretary:	John Hale (JH)
Engineering Representative:	Henry Freeborn (HF)
Minutes Secretary:	Lloyd Brown (LB)

	Item	Action
1	<b>APOLOGIES</b> Apologies were received from Cat Stevens (CS) and Neil Shaw (NS)	
2a	<b>MINUTES OF THE PREVIOUS MEETING</b> The minutes of the meeting held on 11 Sep 13 were approved	
2b	<b>MATTERS ARISING</b> Q Hangar is in need of painting with members' support – ONGOING Hangar socket for Log Cabin – ONGOING Provision of 'spoon' for moving gliders – ONGOING Birds in hangar – date for cherry-picker- ONGOING Financial support for Juniors – ONGOING (MAM) BGA fees – TW will consult with Pete Stratten Who's-Who board – ONGOING The member who damaged 2 gliders in the hangar will be asked for a contribution on return to UK - ONGOING FUG FLARM to be reviewed - ONGOING TW/MW have provided costs to the SCC as tasked - CLOSED	TW GH GH HF LB TW HF TW HF
3	<b>CHAIRMAN'S REPORT</b>  a. <u>BOARD/TRUSTEE ACTIVITY:</u> The Board of Trustee Directors has not yet been informed of a replacement for the area representative, which is the duty of CNBCP to provide. MWS had been asked to provide in lieu, with which PNGC	

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<p>agrees, but as yet no details have been forthcoming from the Navy thus leaving the Board deficient in uniformed representation. The default position is CNBCP's responsibility.</p> <p>.</p> <p>He also requested the committee to bring suggestions to the next meeting for reports which the committee should provide to the Board in future.</p> <p>b. <u>DAEDALUS/HCA:</u> DD reported that there has been a change of management personalities at HCA with whom there have been recent meetings, briefings and extensive correspondence regarding the future use of Daedalus. DD has now received a copy of the licence, albeit at this stage unsigned. The Chairman highlighted the merits of retaining the land leases in his name, to leave them undisturbed at a sensitive time of MoD having relinquished its title interest in Hangars West, thus the status quo would best serve PNGC for retaining peppercorn rent and primary access to land in which others hold a keen interest. He told the meeting that he will continue campaigning at the highest levels to safeguard the interests of the RN and PNGC as the Daedalus site is developed.</p> <p>He went on to report that HCA have obtained funding to carry out a refurbishment of runway 23/05 in the near future and that during the refurbishment it is expected that flying operations will take place on runway 35/17.</p> <p>He also advised that, as already reported in the local press, there is a proposal to establish a new commercial/industrial operation, such that PNGC would lose the use of O and N hangars and another building in Hangars East. He has requested HCA to advise what alternative suitable accommodation they will be providing as replacements.</p> <p>DD also reported that BN are to continue managing the airfield for the moment, but new managers, Andy Walters and Chris Huckstep as Director have been named.</p> <p>c. <u>FUTURE COMMITTEE STRUCTURE</u> The Committee discussed the proposals for the restructuring of the existing committee at length. It was agreed that the changes are necessary, but that it is important that the introduction of the changes has the support of the membership as well as ratification from the Board. As such it was agreed that the revised structure will be presented at the Members' Annual Meeting on 9<sup>th</sup> November and the members' views sought, with a view to introducing the revised structure, with appropriate ToRs, at the start of 2014.</p> <p>DD expressed a view that it would be seem inappropriate for the Chairman of the new committee to be a Board member representing RNSA as a conflict of interest could occur.</p> <p>TW suggested that less emphasis should be laid on the PNGC responsibilities to the RN which, although correct, has a detrimental effect on members' morale. This view was supported by others.</p>	<p>ALL</p>
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	<p>GH spoke at length detailing his view of how the proposed changes could be improved. In particular he suggested that the current 'workstreams' could be better thought of as 'teams' and that having identified groups of members volunteering for each team they should within 2 weeks of the Members' Annual Meeting elect their own 'team representative' from among their number who would serve as the committee member representing their technical area and those members' wider concerns and interests.</p> <p>LB reported that the responses to date totalled some 50% of the eligible membership. The committee members agreed, where possible, to remind individuals who have yet to respond.</p> <p>DD observed that there seemed to be no clear focus on personnel and security at committee level, but acceded to the Committee and members' proposal that it could be tried as presented and adjusted later.</p> <p>d. <u>TRI-SERVICE/RNGSA</u>          TW reported that the next RNGSA meeting will be held on 8 Nov at which glider allocation will be discussed.</p> <p>There was discussion regarding the inability of PNGC to provide instructors for the RN Development weeks. Most felt that although the course was historically 'self-contained' it is desirable that at least 1 PNGC instructor should be present to represent PNGC interests. TW will raise this at the next Instructors' Meeting</p> <p>It was agreed that TW will write to RNGSA to seek grants to upgrade all glider/aircraft radios to the new frequency separation standard to be enforced by 2017. Money would also be sought to install improved FLARM and possibly SSR transponders in the PNGC fleet.</p> <p>e. <u>FAAOA</u>          The Chairman reported that the next FAAOA meeting will be held on 5 Nov and discussion ensued regarding the ability and desirability of PNGC continuing to provide 2 courses a year for the FAAOA, in light of the difficulty in obtaining sufficient instructors. It was agreed that this should be a priority task for PNGC and that 2 courses should be offered for 2014.</p> <p>f. <u>POLICY ISSUES</u>          NTR</p>	<p align="center">ALL</p> <p align="center">TW</p> <p align="center">TW</p> <p align="center">DD</p>
4	<p><b>CENTRE MANAGER'S REPORT</b></p> <p>a. <u>DAEDALUS ACCESS/SECURITY</u>          NTR (see above)</p> <p>b. <u>AIRCRAFT/ENGINEERING</u></p> <p>In conjunction with HF, TW reported that N3 and the Discus will soon need some extensive refurbishment to cover the next few years by way of hard waxing leading up to re-glassing. TW requested HF to obtain quotes.</p>	<p align="center">HF</p>

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	<p>HF also reported that Geoff Clarke is likely to reduce his working hours shortly and that the significance of that will need to be evaluated.</p> <p>c. <u>GROUND</u></p> <p>TW reported that one tenant of O hangar has sold his aircraft and he volunteered to write to the remaining tenants to see whether they wish to replace the income in exchange for greater space or whether a replacement tenant needs to be found.</p> <p>d. <u>CAPABILITIES/ROSTERS/TORs</u></p> <p>It was agreed that rosters should be published quarterly with members required to find replacements if unable to attend.</p> <p>e. <u>POLICY ISSUES</u></p> <p>NTR</p>	<p>HF</p> <p>TW</p>
5	<p><b>CFI's REPORT</b></p> <p>a. <u>FLIGHT SAFETY</u></p> <p>The CFI reported that proposals for additional Class D airspace around Farnborough were about to go out for consultation</p> <p>The recent airspace violation by a member had resulted in a letter from the CAA to the member and 're-education' by the CFI</p> <p>b. <u>OTHER SAFETY ISSUES</u></p> <p>The CFI reported that John Hale has been re-instated as a Full Instructor which was welcomed by the Committee</p> <p>c. <u>AIRFIELD ISSUES</u></p> <p>NTR (see above)</p> <p>d. <u>COMPS</u></p> <p>NTR</p> <p>e. <u>TRAINING PLANS</u></p> <p>NTR</p> <p>f. <u>CFI SUCCESSION PLAN</u></p> <p>NTR</p>	
6	<p><b>TREASURER'S REPORT</b></p> <p>The Treasurer provided the meeting with annual accounts made up to 31 Aug 13. He notified that a meeting with the insurers will take place on Mon 21<sup>st</sup>. He also covered the issue of the distribution of any profits from Solent Aviation Ltd to PNGC Ltd at the year end.</p>	
7	<p><b>MEMBERSHIP SECRETARY'S REPORT</b></p> <p>The Memsec reported the membership breakdown:</p>	

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	<p>175 Full 59 Family 13 Social 48 Special 33 Ordinary 14 Junior Special 3 Motor Glider There are 193 Entitled members from 310 total membership The Memsec presented paperwork for 4 new Junior Special members. Three were endorsed and the 4<sup>th</sup> needed follow up as to the sponsor.</p>	JH
8	<p><b>DIARY</b> Haloween Function: 19 Oct Aboyne Exped: 26 Oct-2 Nov 'Nimrod Operations in The Falklands War' - Briefing Room- 16 Nov Christmas Party 14 Dec: 1500 children / 1900 adults Eden Exped: 24 May 14</p>	
9	<p><b>COMMUNICATIONS REPORT</b> GH reported that the PNGC poster with QR code has been issued</p>	
10	<p><b>AOB</b> NTR</p>	

The meeting closed at 2230

Date of Next Meeting: 26 Nov 13

D DURSTON  
Chairman

18 Oct 13

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