

# PORTSMOUTH NAVAL GLIDING CENTRE

Minutes of Committee Meeting – 31<sup>st</sup> July 2012

The meeting was opened at the PNGC Clubhouse Briefing Room at 19:30.

**Present:**

Chairman:	Capt David Durston RN (DD)
General Manager:	Tony World (TW)
Treasurer:	Chris McCulloch (CMc)
Chief Flying Instructor:	Trevor Barnes (TB)
Full Members' Representatives:	WO1 Cat Stevens RN (CS)
	L/H Chris Gibson RN (CG)
Ordinary Members' Representative:	Martin Heneghan (MH)
Junior Members' Representative:	Nathan Liddle (NL)
Special Members' Representative:	Gerry Holden (GH)
Minutes Secretary:	Lloyd Brown (LB)

	Item	Action
1	<p><b>APOLOGIES</b></p> <p>Apologies were received from Neil Shaw (NS)</p>	
2a	<p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <ul style="list-style-type: none"> <li>It was agreed that the minutes were an accurate record of the previous meeting and they had been signed accordingly. However para 5.1 was factually incorrect and should be removed</li> </ul>	LB
2b	<p><b>MATTERS ARISING</b></p> <ul style="list-style-type: none"> <li>Power Flarm is to be fitted to FUG – in hand</li> <li>Draft budget plan is being prepared for the committee</li> <li>Range Rover 2 not to be used and fault rectification required - in hand target 31 Aug</li> <li>Mini digger still being sourced - in hand for winter purchase</li> <li>The PNGC policy document in respect of charges for trailer storage is in need of review.</li> <li>Repairs to the Clubhouse toilets roof to be progressed</li> </ul>	<p>TB</p> <p>TW/CMcC</p> <p>NL</p> <p>TW</p> <p>DD</p> <p>TW</p>
3	<p><b>SAFETY MATTERS ARISING</b></p> <p><u>FLYING:</u></p> <ul style="list-style-type: none"> <li>The CFI reported that there had been no incidents or accidents</li> </ul> <p><u>NON-FLYING:</u></p> <ul style="list-style-type: none"> <li>There were no Health and Safety issues to report</li> </ul>	

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PNGC COMMITTEE MEETING 31 JUL 12

4	<p><b>CHAIRMAN'S POINTS</b></p> <p>The Chairman reported that:</p> <ul style="list-style-type: none"><li>• Confirmation of charity status for PNGC has just been received. This is a major achievement after nearly two years work. This change of status will bring with it a number of significant issues, many of which have been anticipated and worked on over recent months. Some of the issues will include the setting up of the management structure of the PNGC Charity with a new Constitution and the appointment of new Trustees, and the formation of a new PNGC trading company with its own Board of Directors, to which the existing Committee will report biennially on operational issues. The future relationship between the charity and the trading elements of PNGC is particularly challenging from the financial viewpoint, including the transfer of assets following an audit in September, but confirmation of the new status will allow meaningful business plans to be developed. The Chairman warned that with the recent and ongoing changes to the ownership of the airfield it is possible that rents could increase so provision will need to be made for such eventualities. The receipt of charity status will allow RN Estates to instruct Defence Estates to renew the PNGC licence, a particularly important requirement.</li><li>• The Chairman also thanked Tony World (TW) for arranging for, and carrying out, repairs to the roof of Q Hangar</li></ul>	
5	<p><b>GENERAL MANAGER'S POINTS</b></p> <p>The GM reported that;</p> <ul style="list-style-type: none"><li>• Brackets will be made up to support the anti-bird netting to be fitted along the top of the Main Hangar doors</li><li>• He wished to record his thanks to those who helped with the repairs to Q Hangar particularly Jerry Lee, Steve Blundell and Johnny Meon</li><li>• In regard to the intention to refit FUG with its own refurbished wings, this has proved to be not possible so the plan is now to improve the replacement wings currently fitted</li></ul>	
6	<p><b>OPERATIONS</b></p> <p>a. <u>CFI POINTS</u>: The CFI reported that:</p> <ul style="list-style-type: none"><li>• The flying of 40 personnel from HMS Collingwood had been particularly rewarding and he wished to thank those who made the event such a success. He feels it is particularly important that this area of operations is encouraged and developed with active membership support being essential. A letter of appreciation from Commodore M Mansergh RN is attached.</li></ul> <p>b. <u>FLYING FEES</u>      NTR</p>	

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PNGC COMMITTEE MEETING 31 JUL 12

	<p>c. <u>OTHER OPERATIONS:</u></p> <ul style="list-style-type: none"> <li>It was confirmed that VH would be loaned to the Inter Services Comps at RAF Wittering from 17-24 Aug, returning to PNGC for 25/26 Aug as the Rotax-Falke would not be available</li> </ul>	
7	<p><b>TRAINING PLANS</b></p> <p>The CFI reported that:</p> <ul style="list-style-type: none"> <li>The ab-initio course planned for August would take place and the required instructors had been re-categorized. Seventeen students would now attend</li> </ul>	
8	<p><b>CAPABILITIES</b></p> <p><u>DUTIES:</u>            NTR</p>	
9	<p><b>FINANCIAL</b></p> <p>The Treasurer reported that:</p> <ul style="list-style-type: none"> <li>Accounts were in accord his report which is attached</li> <li>He has analysed VAT payments for 2011 and will continue his analysis for previous years, with the objective of claiming significant rebates</li> <li>Fuel stocks are high, having ordered fuel for the cancelled Portsmouth Airshow sales. He saw no problem in transferring this asset to the new PNGC trading company in due course</li> <li>An insurance bill for ca £7k is expected</li> </ul> <p>Although not detailed, he feels that the ZZ account is, as expected, in balance</p> <ul style="list-style-type: none"> <li>He stressed the necessity to ensure visiting groups are correctly recorded and logged, in order that accurate bills can be raised</li> <li>He feels it important that the new financial framework is affirmed</li> </ul>	
10	<p><b>EQUIPMENT</b></p> <ul style="list-style-type: none"> <li>Work is proceeding satisfactorily on the new log cabin. The electrical fit is currently being planned</li> <li>All aircraft are serviceable except N3 with a u/s release cable</li> <li>The Committee received an email from Andy Durston (attached) who has established a company able to obtain discounted avionics for PNGC</li> <li>The bus was reported as in need of attention following the careless discard of a length of winch cable in the driver's area which had subsequently caused an electrical 'event'. This raised the wider issue of the bus being used as a dumping ground</li> </ul>	<p>CS/GH</p> <p>CS</p>

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PNGC COMMITTEE MEETING 31 JUL 12

	<ul style="list-style-type: none"> <li>Range Rover 1 is partly serviceable in 2WD only following the loss of a drive shaft. It was felt that drivers need reminding of airfield driving technique</li> </ul>	TB
11	<p><b>MEMBERSHIP</b></p> <ul style="list-style-type: none"> <li>It was noted that PNGC now had 214 Entitled Members out of a total membership of 371</li> <li>There were 2 applications for Special Membership with both being approved</li> <li>In reviewing referred applications it was decided to refund <math>\frac{3}{4}</math> of Mr Tibbey's initial fee of £130 as he did not wish to continue</li> <li>It was agreed in relation to the membership application from an 11 year old son of a serviceman, that the father should be invited to join, thereby allowing the child to fly as a Family Member, bearing in mind that the child would need to be accompanied by an adult anyway while on the airfield</li> </ul>	JH JH JH
12	<p><b>FAAOA FEEDBACK</b></p> <ul style="list-style-type: none"> <li>There will be 17 students on the August course</li> </ul>	
13	<p><b>TRI-SERVICE/RNGSA FEEDBACK</b></p> <ul style="list-style-type: none"> <li>TW and CS will be attending an RNGSA meeting in Taunton on 3 Aug 12 where the main topic will be the RNGSA hosting of the 2013 Inter Services Championships</li> </ul>	
14	<p><b>DIARY</b></p> <ul style="list-style-type: none"> <li>There will be a Curry and Quiz Night on Aug 18th</li> <li>The Ab-initio course will take place in August</li> <li>There will be a Development course in September</li> <li>An exped to Aboyne is planned for October</li> </ul>	
15	<p><b>COMMUNICATIONS</b></p> <ul style="list-style-type: none"> <li>An informed contact of GH had been asked to comment on the PNGC website and had been praising with a passing comment on font size</li> <li>The Committee were briefed on the intention of a Portsmouth newspaper to cover a newsworthy event planned to happen during a forthcoming air experience flight</li> </ul>	
16	<p><b>POLICY</b>            NTR</p>	
17	<p><b>RNGSA ISSUES</b></p> <ul style="list-style-type: none"> <li>It was felt that the RNGSA should address the issue of awareness of gliding as a sporting activity for RN personnel</li> </ul>	TW/CS

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**PNGC COMMITTEE MEETING 31 JUL 12**

18	<p><b>AOB</b></p> <ul style="list-style-type: none"><li>• The CFI requested a second key for the Briefing Room</li><li>• The CFI proposed PNGC purchase 2 Oudie add-ons for use in competitions. Following discussion regarding safekeeping, the Committee supported the proposal. Approx cost £500</li><li>• CG raised concerns that members owing money to their flying account are being allowed to fly regardless. The point was made that outstanding debts must be addressed primarily via the Field Treasurer, who has proved very effective in this respect, but real-time management of this situation at the launch point is also important, and offenders should be denied flights when appropriate via the DI</li><li>• CG also raised the issue on behalf of a member of some owners of private gliders 'queue jumping' on at least one occasion. This was unanimously abhorred and the discussion widened to the whole issue of 'Fairness'. The CFI agreed to remind DIs to monitor all aspects of 'fair behaviour' including, if necessary, requiring private owners to return gliders to the hangar if they had not sought prior permission from the DI to bring their aircraft to the launch point</li><li>• GH proposed that PNGC seek reciprocal arrangements with Bicester, and others, regarding exemption from daily membership charges. Agreed</li><li>• THE CFI reported that CG 3 work should recommence shortly and when in use electronic tags would be required. Work on CG4 is DTFN. Airside access will soon only be possible with a yellow rather than blue pass. The necessary forms can be obtained from the CFI or Gatehouse. CFI will remind members</li><li>• The Secretary had received correspondence from a member proposing a vote of thanks to Martin Westwood, David Durston and Tony World for obtaining the charity registration, involving considerable time and effort, often in difficult circumstances. The proposal was enthusiastically supported.</li></ul>	TW  TB  TB  TB  TB
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The meeting closed at 2130

Date of Next Meeting:  
4 Sep 12 at 1930 in PGNC Clubhouse

D DURSTON  
Chairman  
PNGC

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PNGC COMMITTEE MEETING 31 JUL 12

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Page 6 of 6

# STATEMENT OF THE BOOKS

Excludes property assets and Grant liability

<b>DATE:</b>	<b>31-Jul-12</b>			
<b>AT BANK</b>		<b>This Month</b>	<b>Last Month</b>	<b>Last Year</b>
Current Account	£48,072.12	£67,654.38		
Cater Allen Account	£33,210.43	£33,210.43		
Online payments	£159.99	£570.62		
Barclays	£8,164.06	£5,822.83		
<b>TOTAL AT BANK</b>	<b>£89,606.60</b>	<b>£107,258.26</b>	<b>£89,913.82</b>	

Allocation of funds

ZZ fund remaining TBC

<b>LIABILITIES</b>			
Advance Paid Flights	-£4,433.33	-£6,043.33	
Flying Account Balance	-£19,291.69	-£17,073.40	
V.A.T. Control	£227.63	£227.63	
Other	£0.00	£0.00	
Insurance	£0.00	£0.00	
Unpaid invoices	£0.00	£0.00	
<b>TOTAL LIABILITIES</b>	<b>-£23,497.39</b>	<b>-£22,889.10</b>	<b>-£5,129.47</b>

<b>NON PROPERTY ASSETS</b>		
Invoiced Receivables	£1,199.40	£853.15
Unbanked monies	£0.00	£0.00
<b>TOTAL NON PROPERTY ASSETS</b>	<b>£1,199.40</b>	<b>£853.15</b>

<b>SUMMARY</b>			
At Bank	£89,606.60	£107,258.26	£89,913.82
Less Liabilities	-£23,497.39	-£22,889.10	-£5,129.47
<b>Immediately Available</b>	<b>£66,109.21</b>	<b>£84,369.16</b>	<b>£84,784.35</b>
Add Non Property Assets	£1,199.40	£853.15	£2,135.21
<b>Working Balance</b>	<b>£67,308.61</b>	<b>£85,222.31</b>	<b>£86,919.56</b>

**Avgas exc VAT** 19250 @ 1.39pppl **£26,757.50**

Commodore M P Mansergh CBE Royal Navy



Maritime Warfare School

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ACOS Carrier Strike & Aviation & Commodore Fleet Air Arm  
Navy Command HQ  
MP 2-2  
Leach Building  
Whale Island  
PORTSMOUTH  
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2 July 2012

*Dear Graeme,*

I am writing to you to ask if you could pass on my sincere thanks to Portsmouth Naval Gliding Centre and, in particular, all those involved in taking so many Phase 2 trainees gliding during HMS COLLINGWOOD's Op Trafalgar this weekend. Without exception, I have had effusive reports from those lucky enough to have been flown. The activity was clearly a highlight of a very positive weekend's adventurous training and I am immensely grateful for their support, which played a large part in the success of the weekend.

I very much hope that HMS COLLINGWOOD will be able to repeat this weekend event next year, providing yet more young Phase 2 trainees with an opportunity to experience gliding as well as a number of waterborne activities.

*As ever,*

*Mike*



Subject: Committee meeting updates  
From: Andy Durston (andydurston@gmail.com)  
To: durston1@ntlworld.com;  
Cc: lloydandsueb@yahoo.co.uk;  
Date: Tuesday, 31 July 2012, 18:03

Just a few points of note for the committee:

1. **Fuel:** We recently purchased 15,000 litres of fuel during a price dip which saw oil 30%. Avgas prices have already increased again by 6ppl+VAT (7.2p), which has saved us £1100. However, we believe the fuel price will surge within the next few months and it is expected this will have saved around £3000 over the time period we would otherwise have bought the fuel.
2. Instruments: We have received £4500 from RN for instruments. The total amount we will spend on those instruments is:
  - £2000 LX7007 pro IGC for DUO
  - LX7007 rear seat £740+vat (£888)
  - Avionics for tug - £4136+vat (£4963)
  - **Total: £7851 inc VAT**
  - this represents a £1150 saving over the original request for two reasons:
    - i. waiting for the right moment to purchase items at the best euro rate
    - ii. setting up a company to gain authorised dealer status for avionics saving around 15-20% on costs.
3. Please can I ask committee members to come and ask me for any avionics / gliding related equipment. I am building up a good repertoire of manufacturer dealerships, items from which can be passed on to the club for a heavily discounted price and certainly cheaper than elsewhere.
4. A huge thanks to Tony, Jerry Lee and a few others for some sterling work on Q-hangar roof.

Thanks,

*Andy Durston*

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