

PORTSMOUTH NAVAL GLIDING CENTRE

Minutes of Committee Meeting Dated 6th December 2011

The meeting was opened at the PNGC Clubhouse at 19:30.

Present: Vice Chairman/General Manager: Tony World
 Treasurer: Chris McCullough
 Chief Flying Instructor: Lt Andy Durston
 Full Members' Representative: WO1 Cat Stevens
 Ordinary Members' Representative: Phil Moore
 Junior Special Member's Representative: Nathan Liddle
 Special Events Coordinator: Neil Shaw

Apologies: Chairman: Capt. David Durston
 Full Member's Representative: Radm Nick Lambert
 Secretary: Lt Rob Hines
 Special Member's Representative: Gerry Holden
 Membership Secretary: Chris Moore

	Item	Action
1.0	<p>OPENING STATEMENT</p> <ul style="list-style-type: none"> Tony opened the meeting and welcomed the Committee. Tony advised that the Secretary – Rob Hines – is to step down. Thanks to Rob for his past support. Lloyd Brown has expressed an interest in taking on the post, and it was unanimously agreed that he would be ideal. Andy Durston to confirm to Lloyd, and invite to future meetings. 	Andy Durston
2.0	<p>MINUTES OF THE PREVIOUS MEETING</p> <ul style="list-style-type: none"> Distributed to members. All agreed the minutes were an accurate reflection of the previous meeting. 	
3.0	<p>MATTERS ARISING</p> <ul style="list-style-type: none"> The progression of FLARM for the tug is still pending. This is to be moved from Henry Freeborn to Tony World for action. The Bar ceiling has now been repainted. Thanks to Nathan Liddle. On the matter of licencing of the runway, Tony World is still trying to contact Caroline Dineage MP. A message has been left. New parachutes are still require soon. The action on the CFI was carried over. The repair to the Tractor footplate is to be performed by Andy Redmond. Tony World to arrange. Netting is still required to keep birds out of the hangar. Carried forward. The club still requires funding for instruments. Carried forward. 	<p>Tony World</p> <p>Tony World</p> <p>Andy Durston</p> <p>Tony World.</p> <p>Tony World.</p> <p>Tony World.</p>

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4.0	<p>SAFETY MATTERS</p> <ul style="list-style-type: none"> • FLYING – none. • NON-FLYING <ul style="list-style-type: none"> ○ Inspections found brown asbestos in Q Hangar, on low panels, with some gaps existing. The HCA have had a company assess this, but have declined to pay. It is ranked as Scale 13: Low Risk. Tony World proposed that we clean, and spray or cover only. 	Tony World
5.0	<p>CHARITY UPDATE</p> <ul style="list-style-type: none"> • There is a meeting with the Charity Commisioners on 12 January 2012. 	Tony World.
6.0	<p>GENERAL MANAGER POINTS</p> <ul style="list-style-type: none"> • The situation re N Hangar is ongoing. In a week, the premises for relocation will be ready. It is anticipated to be freed by year-end. 	
7.0	<p>OPERATIONS</p> <ul style="list-style-type: none"> • Credit card usage is almost ready. Distance is an issue for the wifi link. • N3 is back. Thanks to cat Stevens for coordinating its hard wax, and the soft wax of other aircraft in the fleet. This needs ongoing care. The upholstery has also been washed, and the headrest re-upholstered too. • Someone has driven into the hangar door, and buckled it, causing damage also to other doors. Tony World will arrange a repair. • Research has been performed on instrumentation for cloud flying in gliders. For N7 this is possibly £4-5k. Pending decisions on EASA licencing it was decided to defer this. • A proposal was received from the Trial Lesson Coordinator (Siggs Ingasson) to buy new ink-cartridge refills. It was decided and approved that a cheaper and better option would be to purchase for up to £150 a colour laser printer. • Discussion on the profits from winch launches took place, based on questions from club members. To incentive-ise more launches, it was agreed to reduce the current launch price by £2 to £3.50, until 31 March, effective immediately. • For tugging, the Chipmunk is proposed to move to an LAA permit, from the current CofA. This will be better for us. Chris Adams is investigating. • Given new licencing changes for Instructors, as a first stage it has been arranged for Patrick Naegli – BGA Chairman – to visit us and brief Instructors. 	<p>Andy Durston</p> <p>Tony World</p> <p>Andy Durston</p> <p>Andy Durston</p>
8.0	<p>TREASURERS REPORT</p> <ul style="list-style-type: none"> • The value of the clubs assets has increased slightly since April, 	

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	<p>as some aircraft have been revalued, including N7 which was refurbished. This added £14k in total.</p> <ul style="list-style-type: none">• We won't be paying Insurance until at least Q2 2012, as we are due a rebate on the last two insurance years.• The club are taking a proactive stance on reducing aircraft insurance, by scheduling planned fleet layoffs.• Chipmunk ZZ may require a slight overspend.	
9.0	<p>ENGINEERING</p> <ul style="list-style-type: none">• VH has a CofA in March, which may well mean we have no tug for 3-4 weeks. The CFI will look at the possibility of borrowing a tug from elsewhere.• The spin-kit fitted to N7 needs Schleicher weights and balance signoff. The CFI is sending this to them this week.	<p>Andy Durston</p> <p>Andy Durston</p>
10	<p>MOTOR TRANSPORT</p> <ul style="list-style-type: none">• Zenith are leaving the airfield, so it was suggested we get the bus serviced before they go.• As the grass-cutting contract has not been renewed (Britten Norman have their own grounds man), a decision was unanimously agreed to sell the John Deere tractor.	<p>Nathan Liddle</p> <p>Tony World</p>
11	<p>DIARIES</p> <ul style="list-style-type: none">• The Christmas Party will be on 17 December.• No further courses are currently planned.• The Summer Course will be 18-25 August 2012.• There will be an Instructors Course in mid-September.• Agreement with RINGSA has been reached on allocation of gliders next year. A fair contribution will be made. All usage, except for Inter-Services, is agreed. Inter-Services will be agreed later.	
12	<p>AOB</p> <ul style="list-style-type: none">• There are not many Visitor flights at present. Options are being discussed as to how we could increase these.• Five new Special and Junior Special Members were proposed, and approved.• The CFI is shortly on holiday for three weeks. The DCFI will be in charge.	

The meeting was closed at 21:20

Date of Next Meeting 17 January 2012

Neil Shaw
pp. Minutes Secretary
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Minutes Agreed to be correct by:

Minutes Secretary

Vice Chairman

Tony World

TREASURERS REPORT

STATEMENT OF THE BOOKS

Excludes property assets and Grant liability

DATE:	31-Oct-11	This Month	Last Month	Last Year
AT BANK				
Current Account	£38,254.72	£30,829.04		
Cater Allen Account	£33,210.43	£33,210.43		
Online payments	£3,531.70	£459.83		
Barclays	£1,547.73			
TOTAL AT BANK	£76,544.58	£64,499.30		£87,879.66
LIABILITIES				
Advance Paid Flights	£2,234.93	£4,504.52		
V.A.T. Control	£1,546.22	£1,553.48		
Other	£0.00	£0.00		
Insurance	£0.00	£0.00		
Unpaid invoices	£0.00	£331.93		
TOTAL LIABILITIES	£688.71	£2,619.11		£3,826.70
NON PROPERTY ASSETS				
Flying Account Balance	£2,919.22	£2,941.60		
Invoiced Receivables	£2,756.49	£1,668.69		
Unbanked monies	£0.00	£0.00		
TOTAL NON PROPERTY ASSETS	£1,622.73	£4,610.29		-£442.73
SUMMARY				
At Bank	£76,544.58	£64,499.30		£87,879.66
Less Liabilities	£688.71	£2,619.11		£3,826.70
Immediately Available	£75,855.87	£61,880.19		£84,052.96
Add Non Property Assets	£162.73	£4,610.29		-£442.73
Working Balance	£75,693.14	£66,490.48		£83,610.23

Allocation of funds

ZZ fund remaining £5,499.55
 Tug Maintenance £0.00
 Glider Maintenance £0.00
 MT Maintenance £0.00

Airfield Utilities/other £0.00
TOTAL £5,499.55

Remaining funds £70,356.32