

PORTSMOUTH NAVAL GLIDING CENTRE

Minutes of the Committee Meeting held on 24th.March 2009 at the new Clubhouse.

Present:	Chairman	David Durston
	Vice Chairman	Tony World
	Secretary	Alan Turner
	Finance Manager	Peter Waugh
	Treasurer	Chris McCulloch
	Chief Flying Instructor	John Hale
	Ordinary Members Representative	Phil Moore
	Full Members Representative	Cat Stevens
	Special Members Representative	Gerry Holden
	Membership Secretary	Kevin Hills

Apologies:	Full Members Representative	Nick Lambert
	Full Members Representative	Andy Durston
	Events Co-ordinator	Neil Shaw
	Junior Members Representative	Andy Payne

1	<p>APPROVAL OF PREVIOUS COMMITTEE MEETING MINUTES AND MATTERS ARISING</p> <p>Gerry Holden pointed out that the Marie Curie event and the Family Day should appear in the Club diary as flying events and not as shown. These will be corrected.</p> <p>The anonymous reporting system is still being set up.</p> <p>The production of the dormant debtors list is still outstanding. The Treasurer pointed out that this information could be extracted from the log cabin computer and John Hale will do this at the weekend.</p> <p>Neil Shaw has amended the hire fees to address the concerns expressed at the last meeting and this has been agreed. The revised terms will be promulgated.</p> <p>Concerns about the 'dead end' sign on runway 10 were raised in writing by the Chairman to SEEDA</p> <p>The gas cylinder on the fire truck has been replaced.</p> <p>Sultan has inspected our fire extinguishers and re-certificated them.</p> <p>Tony World is still looking into the question of fire fighting training and first aid procedures and training.</p>	<p>John Hale</p> <p>John Hale/Tony World</p> <p>Tony World</p>
2	<p>SAFETY MATTERS ARISING</p> <p>A} Flight Safety. It has been reported by Keith Morton that a helicopter has been observed flying below a glider recently. This will be taken up at the next Airfield safety meeting.</p> <p>B) SHEF. Comment was made regarding the use of the two new tractors recently provided by Yeovilton, pending lighter tractors</p>	

	<p>being acquired. These vehicles are not to be used without proper briefing, and will remain in the hangar for the time being, [pmn - available for visiting RN aircraft moves]</p> <p>The question of fire drills was discussed but remains ongoing.</p>													
3	<p>CHAIRMANS POINTS</p> <p>The Chairman had little to report other than the negotiations regarding our security of tenure at the airfield remain ongoing and complex.</p>													
4	<p>OPERATIONS</p> <p>A) The CFI reported that the Instructors meeting had been held and was satisfactory. The next Airfield Safety meeting is on the 24th.April.</p> <p>B) Other operations. Nil</p>													
5	<p>TRAINING PLANS</p> <p>A) Instructors. Nothing to report.</p> <p>B) Courses. Most instructors have now completed the Air/Ground operators training and work continues on those remaining.</p> <p>C) Other. Nil.</p>													
6	<p>CAPABILITIES</p> <p>All satisfactory.</p>													
7	<p>FINANCIAL</p> <p>a) The Treasurer produced the usual statement of the Club's books:-</p> <table border="0"> <tr> <td>At Bank</td> <td>£94,015.93</td> </tr> <tr> <td>Insurance claims outstanding</td> <td>£ 9,800.00</td> </tr> <tr> <td>Flying Account balance</td> <td>£ 4,216.30</td> </tr> <tr> <td>Invoices outstanding</td> <td>£ 1,240.53</td> </tr> <tr> <td>Advance paid flights</td> <td>£ 3,267.75</td> </tr> <tr> <td>Immediately available</td> <td>£87,147.89</td> </tr> </table> <p>The Treasurer pointed out that included in the statement was the estimated insurance figure of £3,500 the bill is still awaited. Membership fees will shortly be debited to members accounts which will inflate the flying account balances in the Clubs favour but it should be remembered that the figure could be inflated by those account which had become dormant. The Membership Secretary advised that he was removing the names of all dormant account from the Club's register. The Treasurer also referred to the recent change in VAT rate regarding invoicing.</p> <p>There was also a query regarding the numbers involved in the BGA members levy. John Hale is investigating.</p> <p>The Treasurer also stated that his negotiations with Holts Bank regarding a possible transfer of the Club's business was on hold due to the now less favourable terms being offered in the now difficult banking world. Direct Debits were now likely to be charged for also.</p> <p>b) Future Financial Planning.</p> <p>The previous motor glider DA is being sold by the RAF. PNGC has no interest in acquiring it</p>	At Bank	£94,015.93	Insurance claims outstanding	£ 9,800.00	Flying Account balance	£ 4,216.30	Invoices outstanding	£ 1,240.53	Advance paid flights	£ 3,267.75	Immediately available	£87,147.89	
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	<p>RN Grants are highly unlikely to yield in the near- to mid-term at least, therefore the Committee decided to retract any bids for the time being.</p> <p>The Duo Discus cost-benefit analysis showed it to be an unlikely candidate for capital grant allocation, so the plan was shelved.</p> <p>As previously requested, Tony World showed a cost-benefit breakdown for the proposed purchase of a Grob 109B Motor Glider to be purchased entirely from PNGC funds. After careful consideration of the level of use it would need to break-even financially; and arrangements for its use, operation, maintenance and other liabilities of ownership, the Committee voted in favour of up to £45k for outright purchase from Tim Dew.</p> <p>This would use about ½ of available capital. With PNGC’s tenure more secure at Daedalus, this was considered an acceptable risk, albeit that PNGC’s overall business plan includes a number of uncertainties.</p> <p>The MG would also create easier access to flying during the week and should over a broader appeal to Club members.</p>	
8	<p>EQUIPMENT REPORT</p> <p>a) Engineering/aircraft OK</p> <p>b) Ground/hangar/maintenance/vehicles</p> <p>Q Hangar is in a poor state of repair and requires major work to the roof which we will assess ourselves. There is no facility for contracted maintenance.</p> <p>Bellman 1 is also in a poor state of material repair. Cat Stevens offered to tray and assist with working parties from Collingwood.</p>	Cat Stevens
9 & 10	<p>FAAOA & RNGSA FEEDBACK</p> <p>Both nil</p>	
11	<p>DIARY</p> <p>a) The Collingwood Freshers Fayre takes place on the 28th.April. Cat Stevens will represent us.</p> <p>b) Future Course dates – arranged</p> <p>c) Other dates – nil</p>	<p>Cat Stevens</p> <p>Tony World</p>
12	<p>COMMUNICATIONS</p> <p>Gerry Holden advised that a press release would be prepared regarding the Marie Curie event. He had spoken to David Ingledeew regarding the website. The general view was the site was basically good but needed updating and tidying up. The vision for Lee project is moving forward and local traders will be buying flights with the Club.</p>	
13	<p>POLICY - Nothing to report</p>	
14	<p>RNGSA ISSUES – Nil</p>	
15	<p>ANY OTHER BUSINESS</p> <p>The format of the forthcoming AGM was discussed.</p> <p>The Chairman asked if Tony World would raise the spectre once</p>	

£9,914.00

MOTOR VEHICLES & EQUIPMENT

Tractors (Yellow) (2)		Hangar	£3,000.00
Tractor Fordson Super	Hangar		£500.00
Tractor John Deere	Hangar		£3,000.00
Range Rover		Hangar	£2,500.00
Range Rover		Hangar	£3,000.00
Bus Single Deck		Hangar	£6,000.00
High Lite Log Cabin		Hangar	£1.00
Stiga Sit on Mower		Hangar	£1,700.00
Mini Bus		Hangar	£2,000.00
Mazda Pick up truck	Hangar		£2,000.00
New Aircraft Tractors	Ractors (2)	Hangar	£6,000.00
Wheel Horse Tractor		Hangar	£200.00
Bowser 18000 Litre		Hangar	£8,000.00
Bowser 9000 Litre		Hangar	£1,000.00

£38,901.00

SKYLAUNCH WINCH

Hangar £38,000.00

£38,000.00

MISCELLANEOUS ASSETS

Deisel Bowser		Pan	£2,000.00
Grass Cutting Kit(Cutlass)		Hangar	£500.00
Pasture Topper		Hangar	£1,000.00
GrassCutter (Spearhead)	Hangar		£2,000.00
Grass Cutter (Spearhead 4000)		Hangar	£17,500.00
Radios (Dittel) (3) + Charger		Hangar	£2,400.00
Barographs EW elect (5)		Hangar	£550.00
Barograph EW B1091		Hangar	£150.00
Motorola Handie C Radios -3		Hangar	£350.00
Battery Charger glider er Glider (20)		Hangar	£100.00
Batter Chargers (portable 3)	Hangar		£300.00
Logkeeping Laptop		Hangar	£50.00
Monitor	Hangar		£50.00
EW Flight Recorder(s/n D0837)		Hangar	£100.00
Portable Compressor		Hangar	£25.00
Power Tools		Hangar	£150.00
Hand Tools		Hangar	£500.00
Lathes		Hangar	£200.00
Pillar Drill		Hangar	£200.00
Grinder 8"		Hangar	£100.00
Clark Metal Worker		Hangar	£150.00
Clarke 12v. Charger		Hangar	£180.00
Trolley Jacks (2)	Hangar		£150.00
Crane weigher		Hangar	£500.00
Roll on Scales		Hangar	£500.00
PAE Radios in log cabin		Hangar	£1,500.00
Heater		Hangar	£100.00
Engine Stand		Hangar	£25.00

Office Computer		Clubhouse	£150.00	
Printer		Clubhouse	£60.00	
Sundry Items		Clubhouse	£250.00	
Microwave oven	Clubhouse		£50.00	
				£31,840.00
TOTAL ASSETS				£337,155.00

HIRING PNGC GLIDERS - Adopted Policy

Principles:

1. All **substantive** hire requests to ideally be made at least one month in advance, via the CFI using a fully completed proforma to be supplied upon request. **It is recognised individual PNGC members may occasionally - for weather or other reasons - make requests at shorter notice.** The CFI, with reference to the Committee, will be the sole decision-makers, and their response is final.
2. Priority for hire requests will be **for (in decreasing order): RINGSA, PNGC, AGA or RAFGSA, BGA.**
3. Gliders may only be taken away from the UK mainland with specific written approval.
4. Gliders may NOT be hired for usage at our home site (Daedalus).
5. Only in exceptional circumstances will permission be granted to hire a glider solely for a weekend or a Wednesday, due to deprivation of use by other club members.
6. De-rig and re-rig of Glider will be performed, or arranged by the Hirer unless clearly impractical. The Hirer must demonstrate that he/she or others accompanying the period of use have the skills and experience to rig and de-rig the glider both at PNGC and remotely.
7. Glider and trailer condition will be checked by the hirer and an appointed PNGC representative and faults, prior to de-rig and after re-rig, and marks etc noted as with any car hire. The glider and trailer will be returned in the same state of cleanliness as they left.
8. PNGC will provide a serviceable glider and trailer, and/or advise the hirer of any known issues.
9. Insurance is provided as per normal PNGC cover. The rules, and determinations as to any excess payments will be as per existing Club policy. Any Excess or other charges as may be requested by the Committee in the event of damage, or loss, howsoever caused, to the glider, trailer or any other equipment lent, will be the responsibility of the hirer.
10. A parachute, and battery will be provided. If PNGC resources allow a Logger/Barograph and battery charger to be loaned, these may be considered if requested, but will form part of the inventory signed for by the Hirer and that they are responsible for.
11. A full record of all offsite Hours and Launches plus types used **MUST** be returned with the Glider by the Hirer.
12. The Glider will only be used by people in a manner appropriate to their qualifications and permissions. The Glider may not be used by non-PNGC members without written permission from the CFI.
13. Full details of any incidents with the Glider and Trailer must be advised to the CFI at the earliest opportunity, and within 24 hours where unserviceability is caused. Details of any serviceability issues or malfunctions must also be recorded, and the D.I. book updated daily to record daily inspections.

Charges:

- All rates charged on a daily basis and to include all days away from the club, although removal after 16:00 hrs on a day will not be charged for that day, nor will charges be made for the day where any return happens before 10:00 hrs.
- **Upon request, the CFI may allow up an additional two full days of travel time to be uncharged, where long distance trips are being made with the trailer and glider.**
- The minimum hire period is for two chargeable days.

	<u>Normal Flying Days (Sat/Sun/Wed)</u>	<u>Other days</u>
K8	£20 / day	£15 / day
Junior / Astir:	£25 / day	£20 / day
K21	£30 / day	£25 / day
Discus	£35 / day	£30 / day

Neil Shaw , on behalf of the Portsmouth Naval GC Committee 26 February
Version 4

PORTSMOUTH NAVAL GLIDING CENTRE

DIARY OF EVENTS 2009

PNGC GLIDING COURSES

April 11th – 18th.

May 18th – 22nd. (RAFGSA Halton to run a Navy Course)

June 13th - 14th.

June 19th. Marie Curie Event

June 27th. Families Day

July 11th. -- 12th.

August 15th. -- 22nd.

September 5th.-- 6th.

OTHER FUNCTIONS.

RNGSA Meeting 9th.January.

Collingwood Freshers 13th.January.

British Gliding Association Conference 24th.January.

Sultan Freshers 29th.January

Instructors Meeting 28th.February

PNGC Dinner Dance 27th.March

PNGC Annual General Meeting 28th.March

Collingwood Freshers Fayre 28th.April

RNGSA Expedition Ocana 27th.May - 23rd.June

Inter Services Competition Keevil 1st -9th August