

PORTSMOUTH NAVAL GLIDING CENTRE

Minutes of the Committee Meeting held on 17th.February 2009 at the Clubhouse at 19.30

Present: Chairman	David Durston
Vice Chairman	Tony World
Secretary	Alan Turner
Treasurer	Peter Waugh
Chief Flying Instructor	John Hale
Ordinary Members Representative	Phil Moore
Events Co-ordinator	Neil Shaw
Membership Secretary	Kevin Hills
Full Members Representative	Cat Stevens

Apologies: Full Members Representative	Nick Lambert
Full Members Representative	Andy Durston
Special Members Representative	Gerry Holden
Assistant Treasurer	Chris McCulloch
Junior Members Representative	Andy Payne

<p>APPROVAL OF PREVIOUS MEETING MINUTES</p> <p>AND MATTERS ARISING</p> <p>The Minutes were approved by unanimous vote.</p> <p>The Stock take/valuation of the Club equipment remains ongoing and should be completed by next month.</p> <p>Work continues on the setting up of the anonymous reporting system which will be called 'Viewpoint'.</p> <p>The MOT's and Insurance arrangements for the mini bus and pick up truck are still outstanding. This task is being taken over by Richard Croker.</p> <p>The production of the list of dormant debtors is still awaited for Tony World to investigate. The Secretary will contact Chris McCulloch to establish the up to date position.</p> <p>Queries have been expressed by members as to the glider hire proposals produced by Neil Shaw in particular with regard to the priority given to members and other RNGSA members etc. and also to the allowance of travelling time to be discounted from the hire fees. Neil will redraft the proposed arrangements and resubmit them.</p>	<p>Alan Turner/Tony World John Hale</p> <p>Richard Croker</p> <p>Tony World/Chris McCulloch/Alan Turner</p> <p>Neil Shaw</p>
---	--

<p>which Tim Dew has on offer. This is a Grob 109B with good airframe and engine life and the price is £45k. The general view was that this would be a useful addition to the Club fleet and will require a new bid to be made via the RINGSA Peter Waugh will liaise with them and Mike Barge. FO will hopefully be sold in due course for £20/25k. to offset the purchase.</p>	<p>Peter Waugh /Tony World</p>												
<p>OPERATIONS The CFI reported that the recent spell of bad weather had impacted on the amount of flying being done. He had recently appointed two new deputy CFI's (Geoff Clark and Keith Walton) Keith would supervise glider hiring, Expeditions and aerobatic training.. Next Saturday he would attend the Regional CFI's meeting at Lasham. We would hold an instructors meeting on the 28th.February. Phil Moore had agreed to manage the training courses this year. We had received a letter from a member of the Wednesday flying group expressing concern at the frequent lack of availability of instructors and as a result several good flying days were missed. The Committee is mindful of the necessity of offering Wednesday flying to members particularly for Naval personnel whom we are anxious to attract. The CFI will raise the matter at the forthcoming instructors meeting to try and sort matters out.</p>	<p>John Hale</p>												
<p>TRAINING PLANS All running well</p>													
<p>CAPABILITIES All satisfactory</p>													
<p>FINANCIAL The Treasurer produced the usual statement of the Club's books:-</p> <table data-bbox="337 1579 824 1789"> <tr> <td>At bank</td> <td>£91,443.38</td> </tr> <tr> <td>Insurance Claim o/s</td> <td>£ 9,800.00</td> </tr> <tr> <td>Flying Account Balance</td> <td>£ 4,810.91</td> </tr> <tr> <td>Invoices outstanding</td> <td>£ 2,171.45</td> </tr> <tr> <td>Advance paid flights</td> <td>£ 2,981.38</td> </tr> <tr> <td>Immediately available</td> <td>£88,577.99</td> </tr> </table> <p>It is pointed out that no rent is required to be paid after the 25th.December last year.</p>	At bank	£91,443.38	Insurance Claim o/s	£ 9,800.00	Flying Account Balance	£ 4,810.91	Invoices outstanding	£ 2,171.45	Advance paid flights	£ 2,981.38	Immediately available	£88,577.99	
At bank	£91,443.38												
Insurance Claim o/s	£ 9,800.00												
Flying Account Balance	£ 4,810.91												
Invoices outstanding	£ 2,171.45												
Advance paid flights	£ 2,981.38												
Immediately available	£88,577.99												
<p>EQUIPMENT</p>													

<p>a) Engineering/Aircraft. Geoff Clark is busy with maintenance and is gradually getting on top of the work. The spraying work on ZZ has not been done yet due to the cold weather. FO is having its annual inspection and the C of A will be due on VH in two weeks time.</p> <p>b)Ground etc. All generally running well however we still need to get a maintenance team together.</p>	
<p>FAAOA FEEDBACK Nothing to report</p>	
<p>TRI SERVICE & RNGSA FEEDBACK Nothing to report other than to remind members to look at the website RNGSA.com to see the fixture list.</p>	
<p>DIARY 69 places had been booked for the annual Dinner and Dance so far. The Diary of Events has been updated and attached separately.</p>	
<p>COMMUNICATIONS The recruitment of naval personnel into the Club remains a priority. Consideration is being given to producing a DVD with the assistance of the Fleet Photographers Unit to being our existence to the new personnel coming into the services. We are also aware of the existence of local Air Training Corps groups who could use our flying facilities although the costs involved could be a problem.</p>	Gerry Holden
<p>POLICY The AGM due on the 28th.March will be held at Specialized Fabrications courtesy of Tony World due to the no availability of our usual venue, Fareham Football Club The Membership Secretary is producing a letter for inclusion with the next renewal exercise reminding members that they will be required to assist in the running of the Club.</p>	Kevin Hills /David Durston
<p>ANY ISSUES FOR RNGSA None</p>	
<p>ANY OTHER BUSINESS The plans to vet new members was discussed and</p>	

<p>continue to require committee approval for Ordinary and Special members. Application forms will in future be placed in the safe in the log cabin marked for the attention of the Membership Secretary .</p> <p>Plans for the AGM were discussed. Gerry Holden will look into revamping the website.</p> <p>The desirability of changing the name of the Club was considered again and will be raised at next meeting. Peter Waugh is in touch with the BGA regarding the implementation of CRB checks for all those whose work or activities bring them into contact with children.</p> <p>The start date for this is the 1st.October.</p> <p>There have been no developments regarding the proposed change of Bankers to Holts Bank.</p> <p>A Board of Trustees will need to be set up within the Club to comply with the Charities Act. Peter Waugh will contact HMS Nelson to clarify the way forward.</p>	<p>Kevin Hills</p> <p>Gerry Holden</p> <p>David Durston</p> <p>Peter Waugh</p> <p>Chris McCulloch</p> <p>Peter Waugh</p>
<p>DATE OF NEXT MEETING Tuesday 24th.March</p>	

PORTSMOUTH NAVAL GLIDING CENTRE

DIARY OF EVENTS 2009

PNGC GLIDING COURSES

April 11th – 18th.

May 18th – 22nd. (RAFGSA Halton to run a Navy Course)

June 13th - 14th.

July 11th. -- 12th.

August 15th. -- 22nd.

September 5th.-- 6th.

OTHER FUNCTIONS.

RNGSA Meeting 9th.January.

Collingwood Freshers 13th.January.

British Gliding Association Conference 24th.January.

Sultan Freshers 29th.January

Instructors Meeting 28th.February

PNGC Dinner Dance 27th.March

PNGC Annual General Meeting 28th.March

RNGSA Expedition Ocana 27th.May - 23rd.June

Marie Curie Event 19th.June

Families Day 27th.June.

Inter Services Competition Keevil 1st. --9th. August.

HIRING PNGC GLIDERS - Adopted Policy

Principles:

1. All **substantive** hire requests to ideally be made at least one month in advance, via the CFI using a fully completed proforma to be supplied upon request. **It is recognised individual PNGC members may occasionally - for weather or other reasons - make requests at shorter notice.** The CFI, with reference to the Committee, will be the sole decision-makers, and their response is final.
2. Priority for hire requests will be **for (in decreasing order): RNGSA, PNGC, AGA or RAFGSA, BGA.**
3. Gliders may only be taken away from the UK mainland with specific written approval.
4. Gliders may NOT be hired for usage at our home site (Daedalus).
5. Only in exceptional circumstances will permission be granted to hire a glider solely for a weekend or a Wednesday, due to deprivation of use by other club members.
6. De-rig and re-rig of Glider will be performed, or arranged by the Hirer unless clearly impractical. The Hirer must demonstrate that he/she or others accompanying the period of use have the skills and experience to rig and de-rig the glider both at PNGC and remotely.
7. Glider and trailer condition will be checked by the hirer and an appointed PNGC representative and faults, prior to de-rig and after re-rig, and marks etc noted as with any car hire. The glider and trailer will be returned in the same state of cleanliness as they left.
8. PNGC will provide a serviceable glider and trailer, and/or advise the hirer of any known issues.
9. Insurance is provided as per normal PNGC cover. The rules, and determinations as to any excess payments will be as per existing Club policy. Any Excess or other charges as may be requested by the Committee in the event of damage, or loss, howsoever caused, to the glider, trailer or any other equipment lent, will be the responsibility of the hirer.
10. A parachute, and battery will be provided. If PNGC resources allow a Logger/Barograph and battery charger to be loaned, these may be considered if requested, but will form part of the inventory signed for by the Hirer and that they are responsible for.
11. A full record of all offsite Hours and Launches plus types used **MUST** be returned with the Glider by the Hirer.

12. The Glider will only be used by people in a manner appropriate to their qualifications and permissions. The Glider may not be used by non-PNGC members without written permission from the CFI.
13. Full details of any incidents with the Glider and Trailer must be advised to the CFI at the earliest opportunity, and within 24 hours where unserviceability is caused. Details of any serviceability issues or malfunctions must also be recorded, and the D.I. book updated daily to record daily inspections.

Charges:

- All rates charged on a daily basis and to include all days away from the club, although removal after 16:00 hrs on a day will not be charged for that day, nor will charges be made for the day where any return happens before 10:00 hrs.
- Upon request, the CFI may allow up an additional two full days of travel time to be uncharged, where long distance trips are being made with the trailer and glider.
- The minimum hire period is for two chargeable days.

	<u>Normal Flying Days (Sat/Sun/Wed)</u>	<u>Other days</u>
K8	£20 / day	£15 / day
Junior / Astir:	£25 / day	£20 / day
K21	£30 / day	£25 / day
Discus	£35 / day	£30 / day

Neil Shaw , on behalf of the Portsmouth Naval GC Committee 26 February
Version 4