

# PORTSMOUTH NAVAL GLIDING CENTRE

## Minutes of the Committee Meeting held on the 29<sup>th</sup>.September 2008

**Present:-**

Chairman	David Durston
Vice Chairman	Tony World
Secretary	Alan Turner
Assistant Treasurer	Chris McCulloch
Chief Flying Instructor	John Hale
Ordinary Members Representative	Phil Moore
Special Members Representative	Gerry Holden
Full Members Representative	Andy Durston
Full Members Representative	Cat Stevens
Junior Members Representative	Andy Payne
Events Co-coordinator	Neil Shaw

**Apologies:** Full Members Representative      Nick Lambert  
 Membership Secretary                              Kevin Hills

2.00	<p><b>APPROVAL OF PREVIOUS MINUTES &amp; MATTERS ARISING.</b></p> <p>The Previous Committee Minutes were approved by unanimous vote.</p> <p>The promotional film is still under consideration.</p> <p>Work to gain greater involvement with the Navy PTI's continues. It is planned to involve Club Naval Personnel, hopefully Chris Moore, Topsy Turner and Mike Wood.</p> <p>The involvement of RNGSA instructors to assist with the Club is unlikely and we must be self supporting.</p> <p>The stock take/revaluation of Club equipment remains ongoing. This must be done before the RNGSA Meeting due shortly.</p> <p>The in house C of A work remains a problem. The Chairman &amp; vice Chairman will liaise with all the Club's inspectors to sort out a solution</p>	<p>Gerry Holden</p> <p>David Durston</p> <p>Alan Turner/Tony World.</p> <p>David Durston/Tony World</p>
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3.00	<p><b>SAFETY MATTERS</b></p> <p>The CFI reported an incident on the last weekend of the RNGSA course when three aircraft of the Red Arrows overflowed our approach on 05. There was a notam regarding the display but it seems that the RAF are unaware of our activities on the airfield nor of our new radio frequency. They contacted Fleetlands Information who were not functioning. Apologies have been received. On another occasion during the course a tug pilot trailed the tow-rope over the fence on the approach to 05 and the links struck the road outside the airfield.</p> <p>Last weekend there was a Mayday call from a microlight who has suffered an engine failure shortly after takeoff. He landed back on the airfield safely. We should get any necessary paperwork from the CAA to register incidents and get Naval Fleet Safety involved as well. The CFI will ensure that all incidents are reported in the log. It was observed that the last RNGSA Course was organised at the last minute.</p> <p>It seems that our airfield activities are insufficiently well publicised in the manuals. This must be addressed.</p> <p>SHEF &amp; Other Safety Issues.</p> <p>We should give consideration to training first aiders within the Club.</p> <p>Safety Meetings.</p> <p>MCA, SEEDA and the HPA are setting up a Safety Committee. There will be one representative from each of the various airfield activities. (Paul Coppin, Jon Butts, Malcolm Paul, John Hale, Atlas Helicopters and a HPA representative)</p>	CFI Tony World
4.00	<p><b>CHAIRMAN'S REPORT</b></p> <p>The Chairman reported continuing progress in our work to secure our land title of land and buildings at the airfield. All reports indicate that our conduct and use of the airfield is to the full satisfaction of other airfield users.</p>	
5.00	<p><b>GENERAL MANAGERS' REPORT</b></p> <p>Tony World confirmed the return to the Airfield of general aviation. He recently attended a meeting with the ACC of the Hampshire Police Authority which went well. The Police have had no occasion to comment on our activities over the last six months.</p> <p>An incident occurred recently when a visiting glider trailer became detached from the towing vehicle and went through the new fence. The damage to the fence will be indemnified by the MOD and Tony will get the trailer repaired in house.</p>	

6.00	<p><b>OPERATIONS</b></p> <p>The CFI reported no problems with the return of general aviation. The new radios were up and running and the displaced threshold markers (white cones) were working well. The incident reporting book system was in place.</p>													
7.00	<p><b>TRAINING PLANS</b></p> <p>Two new Naval B.I's had recently qualified; Nick Lambert and Mike Woods. Chris Moore is well on the way to qualifying also.</p> <p>Work on training A/G Operators was still slow. There was general agreement that the teaching techniques were now much better and that the job of DI and A/G operator could be handled together.</p>													
8.00	<p><b>CAPABILITIES</b></p> <p>There was general discussion on the delegation of duties to members throughout the Club on tasks ie. Clubhouse upkeep, hangar maintenance, m/t repairs, grass cutting etc. Suitable candidates should be identified and encouraged. They could be allocated spending budgets and purchasing powers. We should incorporate into our joining forms a section indicating how a prospective member might best contribute to the Club.</p>													
9.00	<p><b>FINANCES</b></p> <p>The Assistant Treasurer produced the usual statement of the Club's books:-</p> <table data-bbox="384 1196 884 1413"> <tr> <td>At bank :</td> <td>£76,548.80</td> </tr> <tr> <td>Insurance Claim o/s</td> <td>£ 9,800.00</td> </tr> <tr> <td>Flying Account balance</td> <td>£ 648.73</td> </tr> <tr> <td>Invoices Outstanding</td> <td>£ 2,698.35</td> </tr> <tr> <td>Advance paid flights</td> <td>£ 2,206.88</td> </tr> <tr> <td>Immediately Available</td> <td>£72,046.18</td> </tr> </table> <p>Some £9k. Has been spend on Avgas and the fuel cost is £1.30 plus VAT per litre. A new bowser with much larger capacity has been obtained and will be arriving shortly. We need to review our soaring fee prices. The Insurance claim has been approved.</p> <p>We need to establish a rule for the approval of expenditure generally. Chris McCulloch will investigate and set out suggested rates and limits.</p>	At bank :	£76,548.80	Insurance Claim o/s	£ 9,800.00	Flying Account balance	£ 648.73	Invoices Outstanding	£ 2,698.35	Advance paid flights	£ 2,206.88	Immediately Available	£72,046.18	<p>Chris McCulloch</p> <p>Chris McCulloch</p>
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10.00	<p><b>EQUIPMENT REPORT</b></p> <p>Gliders: N11 is serviceable but needs an updated radio which is in hand. Both the available tugs will be due for their annual checks in March next year. We should bring one forward December and the other to January to ensure that they are both available for the season</p> <p>It is hoped that ZZ will be flying by next summer.</p> <p>Tony World noted that while the only licensed resident engineer on the airfield had left he was still available if</p>													

	<p>required. Also Chris Adams was planning to get qualified. The recent clearance of the hangar, whilst well intentioned, was not carried out with proper consultation and supervision resulting in the disposal of several items of value which will now have to be replaced. The relocation of the lockers at the end of the hangar is unsatisfactory as that area was dedicated to tug maintenance. The lockers will be returned to the hangar sides.</p>	
11.00	<p><b>FAAOA FEEDBACK</b> Phil Moore attended the FAAOA Meeting in London and produced a report which is appended.</p>	
12.00	<p><b>TRI SERVICE MEETING FEEDBACK</b> Nick Lambert Attended the recent meeting with the RAFGSA, the AGSA and the BGA and advised by e-mail the following points:- The next ASRGC will be at Keevil w/c 2<sup>nd</sup>.August 2009. RAFGSA will work with the BGA on a youth policy. There is an opportunity for us here with regard to ATC soloists. RAFGSA will support Ocana exped next year by offering places for advanced pilots on their Sisteron exped in exchange for ab initio places on Ocana exped. JSGC Halton will support Ocana exped with a tailored course at Lee for ab initio members in May 2009. Dates have been requested and we propose 27/4/09 to 1/5/09. Nick is working to obtain a surplus mobile ATC airfield caravan for us which will be very useful. Regarding our contribution to the Ocana exped we should restrict our input to two aircraft I.e.1 dual and 1 solo. Nick wondered if we might hold a task weekend to encourage members to fly further afield..It was agreed that this would best be done at Yeovilton.</p>	
13.00	<p><b>DIARY</b> Course dates for 2009 are proposed as follows:- Easter April 11-18, June 13-14,July 11-12,August 15-22,September 5-6. Tri Services 27/4 – 1/5. The inter-Services competition 1/8 - 9/8 at Keevil. There was discussion regarding an exped there,i.e. A RN contingent in competition with the RAFGSA. Another family day is proposed for next year. 27<sup>th</sup>.June is suggested. The Chairman and General Manager will meet our insurers on the 7<sup>th</sup>.September. There is an MCA Meeting on the 15<sup>th</sup>.October.. General Manager will attend. It is proposed to hold an EGM on the 29<sup>th</sup>.November to brief all members on progress on our security of tenure on the airfield and to re-energise the membership generally.</p>	<p>David Durston/Tony World Tony World.</p>
14.00	<p><b>COMMUNICATIONS</b> We are in discussions with Portsmouth University regarding setting up a University flying link now that Southampton have</p>	

	<p>departed to Lasham. The Marie Curie Foundation function will take place next year as before.</p> <p>New member Kelvin Chilvers has obtained a bursary from the Caroline Trust to fund his flying and we have had several new membership applications.</p>	Gerry Holden
15.00	<p><b>MEMBER CONFIDENTIALITY AT LAUNCH POINT</b></p> <p>It has been noticed that frequently items containing personal details of members e.g. Medical Certificates, Application Forms have been left in the in tray of the log cabin which is unsatisfactory. Recommendation is that these should be placed in envelopes in the safe addressed to the appropriate official.</p>	
16.00	<p><b>ISSUES FOR RINGSA.</b></p> <p>Andy Durston is nearing completion of our bid package for the Duo Turbo Discus. The Club input will be 20/25% and it is estimated that insurance will come in at around £5/6k.p.a. Clearly the costs to operate this aircraft will have to be looked at closely to ensure it can be operated viably</p>	Andy Durston/Chris McCulloch
17.00	<p><b>ANY OTHER BUSINESS</b></p> <p>It was mentioned that a FISO from Fleetlands wishes to join the Club. Generally it was agreed that he should be welcomed. The question of setting up a Direct Debit Scheme for the payment of members account was discussed.</p> <p>We have yet to fit the new windsock. The HPASU are worried about risks in fitting it but we are inclined to discount these.</p> <p>It was agreed that we should hold a Christmas social function. We will take this forward with dates at the next meeting.</p>	Chris McCulloch
18.00	<p><b>DATE OF NEXT MEETING</b></p> <p>Tuesday 28<sup>th</sup>.October.</p> <p>Andy Durston tendered his apologies in advance.</p>	