

# PORTSMOUTH NAVAL GLIDING CENTRE

## Minutes of Committee Meeting Dated 28th.April 2008

The Meeting was opened at the New Clubhouse on the Airfield at 1930.

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| <b>Present:</b> | Chairman                        | David Durston   |
|                 | Vice Chairman                   | Tony World      |
|                 | Secretary                       | Alan Turner     |
|                 | Assistant Treasurer             | Chris McCulloch |
|                 | Chief Flying Instructor         | John Hale       |
|                 | Ordinary Members Representative | Phil Moore      |
|                 | Membership Secretary            | Kevin Hills     |
|                 | Events Co-ordinator             | Neil Shaw       |

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| <b>Apologies:</b> | Treasurer                      | Peter Waugh  |
|                   | Full Members Representative    | Andy Durston |
|                   | Special Members Representative | Gerry Holden |
|                   | Full Members Representative    | Cat Stevens  |
|                   | Full Members Representative    | Nick Lambert |
|                   | Junior Members Representative  | Andy Payne   |

|      | Item  | Action  |
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| 1.00 | <b>OPENING STATEMENT</b><br>David Durston, new Club Chairman opened the meeting and welcomed the members.He acknowledged that he had been appointed to the position. He thanked Tony World for Chairing the meetings in his absence. He also welcomed Neil Shaw to the meeting.                                       |   |
| 2.00 | <b>MINUTES OF THE PREVIOUS MEETING</b><br>Distributed to Members. John Hale proposed and Phil Moore seconded that the Minutes reflected a true record of the Meeting.   |   |
| 3.00 | <b>MATTERS ARISING</b><br>John Hale continues to co-ordinate the work on the Log cabin.<br><br>Soil in-fills are still to be done. Martin Heneghan is co-ordinating and Tony World is liaising.<br><br>The Club shirts are being ordered together with shirts for course members.<br><br>The fleet upgrade is ongoing | John Hale<br><br>Tony World<br><br>Tony World<br><br>Andy Durston |

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|      | <p>The cost of fuel is under close review. Chris McCulloch advised that with the present industrial dispute in Scotland and the international scene generally the cost of fuel could rise dramatically.</p> <p>The promotional film organised by film4lee is under way. The Easter Course was filmed and will be incorporated with a promotional film for the Navy and will be complete in about a month.</p> <p>The Instructors fees situation is being dealt with.</p> <p>Work continues on the Debt management program.</p> <p>The fresher's fair at Collingwood and Sultan achieved good results for us. Twenty students are coming from each establishment and will fly on the 11<sup>th</sup> &amp; 18<sup>th</sup> May.</p> <p>Organisation of Instructors for the August Course continues to be a problem. Neil Shaw will take over the co-ordination of this.</p> <p>The package fee idea to cover the costs of member's annual checks remains under review.</p> | <p>Chris McCulloch</p> <p>Gerry Holden</p> <p>Nick Lambert</p> <p>John Hale &amp; Ben Bennett.</p> <p>Mike Woods</p> <p>Neil Shaw</p> <p>John Hale.</p> |
| 4.00 | <p><b>FINANCIAL REPORT</b><br/> Chris McCulloch provided updated figures:-<br/> £99530.96 at bank<br/> £9800.00 Insurance claim outstanding.<br/> £14268.79 Flying account debts.<br/> £2786.27 Invoices Outstanding<br/> £2413.13 Advance paid flights.<br/> £21459.41 Insurance claims.<br/> Available funds £86440.84</p>  |   |
| 5.00 | <p><b>EQUIPMENT UPDATE.</b></p> <p>A) <b>Gliders:</b><br/> The wooden fleet is being worked on by Andy Payne under the supervision of Henry Freeborn. N29 should be ready shortly and then the two K8's will be done.</p> <p>There is a perceived difficulty with the CEO at the BGA (Jim Hammerton) who is unwilling to sanction Inspector status to certain of our members notwithstanding their competence. We are investigating the possibility of involving RN engineering personnel as inspectors.</p>  | <p>David Durston</p>  |

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|      | <p><b>B) Ground Equipment</b><br/>All O K. The air leak in the coach has been fixed.</p> <p><b>C) Tugs:</b><br/>The problems with FO following its return from Halton are being sorted out and we are liaising with them over the bill adjustment.<br/>There was a recent problem with VH following a sudden fall in oil pressure and rise in oil temperature. Problems are being sorted out by the good offices of Chris Adams and his team to whom we are greatly indebted. Aircraft should be available shortly. Tony will convey our thanks.</p> <p><b>D) ZZ</b><br/>Work continues. All fabric work has been done. Spraying will be done in Q hangar and work continues within budget.<br/>Phil Moore mentioned that the spraying equipment offered to us recently for £200 and representing good value was still available and we have agreed to go ahead.</p> | Tony World |
| 6.00 | <p><b>DIARY OF EVENTS</b><br/>There may be an expedition to Keevil at the end of May.</p> <p>It is planned to hold weekend courses for six scholarship students this year including gliding and powered flying. Phil Moore is organising and proposed dates are 17/18 May, 14/15 June and 12/13 July. Accommodation to be at Collingwood and all students should have done a FAAOA scholarship at one of the air stations or at Lee.</p> <p>The August course will be from the 11<sup>th</sup> to 23<sup>rd</sup>. We will be visited by Simon Aimes from the De Havilland Foundation to see how the Course runs.</p> <p>The Yeovilton weekend is on the 24<sup>th</sup>. May which the committee agreed would have our support.</p>   | Phil Moore |
| 7.00 | <p><b>CFI REPORT</b><br/>The CFI had heard from the organisers of the Interservices Competition which takes place on the first week in August that would like to have our tug VH and Barrie Elliott made available. We will provide a tug and pilot and also 805 and one of our K21's.</p>   |            |

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|       | <p>The CFI advised that the Junior had been damaged possibly by a heavy landing although no one has admitted responsibility. The aircraft has been sent to Airborne Composites for repair.</p> <p>The Easter Course had been successful although a problem was identified regarding students and their payments for flights. A financial summary needs to be produced by the course administrator. Phil Moore will do this for the August Course.</p> <p>The Wednesday group have a problem due to the unavailability of instructors. Keith Morton is still unfit and Roy Hewitt has stopped instructing. We need to roster instructors and if necessary swap some from weekend duties</p> | <p>Phil Moore</p> <p>John Hale</p>   |
| 8.00  | <p><b>UPDATE ON SEEDA/DE/MCA</b><br/> Rent for the new Clubhouse will be £3000 until the end of the year. Rent for Bellman 4 is being negotiated. Robert Smith of Defence Estates is dealing. The User Requirement Document is under consideration.</p>  | <p>David Durston<br/> Tony World</p> |
| 9.00  | <p><b>QA INSPECTION/PNGC MANUAL</b><br/> The Inspection has taken place but was very brief. It emerged that all the various Gliding Cubs were operating with different systems and methods and the most immediate task was standardisation within the Clubs. This will be ongoing.</p>   | <p>Tony World<br/> John Hale.</p>    |
| 10.00 | <p><b>AIRFIELD GA UPDATE.</b><br/> Tony World attended a meeting last Tuesday with the LFA and following that plans were submitted to the Hampshire Police Authority and it seems that they are acceptable. A new frequency will need to be allocated for General Aviation use and we will need to have our ground radio operators licensed which will cost £50 per head. We may also require new radio equipment to supplement the 'bricks, which are of limited range.</p>   | <p>Tony World</p>                    |
| 11.00 | <p><b>LONGEST DAY</b><br/> Neil Shaw is co-ordinating the event and matters are well in hand. Family attractions will be incorporated Winch Launches before 10.00 will be on a one free one pay basis. Likewise at the end of the day flights will be discounted. The Bus will provide refreshments all day and there will be a barbecue in the evening. We just need the weather. Neil will be absent from the event itself as it clashes with the Ocana expedition.</p>  | <p>Neil Shaw</p>                     |
| 12.00 | <p><b>DUO DISCUS BID</b><br/> Matters are ongoing. The bid pack is awaited.</p>  | <p>Andy Durston</p>                  |

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| 13.00 | <b>MEMBERSHIP FEES TO FLYING ACCOUNTS</b><br>Some confusion has arisen with members being debited with membership fees irrespective of whether they wish to rejoin the Club or not. In future members should be invited to rejoin or not.   | Kevin Hills   |
| 14.00 | <b>FRAN SPONSORSHIP FOR OVERSEAS NATS.</b><br>Following further discussion it is now agreed that £250 will be paid to Fran towards her transport costs.   | Chris McCulloch   |
| 15.00 | <b>BGA DAY MEMBERS.CONTRIBUTION TO EXCESSES.</b><br>This continues to be under review following the incident recently when Tom Edwards was involved regarding damage to 805. The question of negligence is relevant and we are examining the position vis a vis the procedures adopted by BGA and other Clubs   | Tony World.   |
| 16.00 | <b>BRONZE LECTURE PROGRAM</b><br>All agreed that this should be re-instated but will be an Autumn/Winter program.   | John Hale   |
| 17.00 | <b>MEMBERSHIP FORMS</b><br>These should now specify where relevant a members Service Number and RN Sports Lottery as appropriate.   | Kevin Hills   |
| 18.00 | <b>INSTRUCTORS COURSE</b><br>All agreed that this should take place in principle and the best time would be to run alongside the Navy Development week in September.  |   |
| 19.00 | <b>ANY OTHER BUSINESS</b><br>We have heard from the BGA regarding the negotiation regarding the installations of the Mode S systems in gliders. The consultation period to respond to the CAA has started and runs until 31 <sup>st</sup> .May. They urge all Clubs to appoint a Consultation Response Motivator and Neil Shaw will take this on board. Two extra CD's have been provided.<br><br>It seems that there may be some clash of dates with Yeovilton later in the year. Phil Moore requested that this be clarified with the RNGSA. Also the charging structure of courses needs to be standardised. Phil Moore will undertake this make any retrospective corrections for the Easter Course.<br><br>It was agreed that we would need to form a sub-committee to ensure that the new Clubhouse was kept in good order and used properly. Alan Clark has agreed to do this and a vote of thanks was proposed. Tony World will liaise with him on details.<br>Three special membership forms were submitted and approved.<br>It was noted that tug pilots checks should be completed by 1 <sup>st</sup> .July. | Neil Shaw.<br><br>Phil Moore<br><br>Tony World<br><br>Kevin Hills |

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|       | <p>During the first week in August 2009 a Naval Gliding function will take place at Yeovilton/Merryfield. (Fly Navy 100 ) This is respect of the Centenary of Naval Aviation. This will be an event of some significance and whilst having general support will need careful handling. We will need to consider how we can best support the event.</p> <p>The Chairman observed that there was no involvement with the Navy PTI's and gliding. This need to be addressed.</p> <p>The RNGSA website needs a representative from us. As yet no-one has been selected.</p> <p>No CRB checks have been carried out yet. We are following the BGA lead and they are not giving it high priority.</p> <p>Question was asked whether there was a maintenance member for the RNGSA. Negative.</p> | David Durston |
| 20.00 | <p><b>DATE OF NEXT MEETING</b><br/>2<sup>nd</sup> June at the New Clubhouse. 1930.</p>  |               |
|       |   |               |