

# PORTSMOUTH NAVAL GLIDING CENTRE

## Minutes of Committee Meeting Dated 25<sup>th</sup> March 2008

The meeting was opened at Specialized Fabrications conference centre at 1930.

**Present:** Vice Chairman: Tony World  
 Secretary: Alan Turner  
 Assistant Treasurer: Chris McCulloch  
 Chief Flying Instructor: John Hale  
 Full Member's Representative: Nick Lambert  
 Ordinary Members' Representative: Phil Moore  
 Special Member's Representative: Gerry Holden  
 Membership Secretary: Kevin Hills

**Apologies:** Chairman: Andy Edney  
 Treasurer: David Murray  
 Full Members' Representative: Andy Durston  
 Full Members' Representative: Cat Stevens  
 Junior Special Member's Representative: Andy Payne

	Item	Action
1.0	<b>OPENING STATEMENT</b> <ul style="list-style-type: none"> <li>• Tony opened the meeting and welcomed the Committee Members</li> </ul>	
2.0	<b>MINUTES OF THE PREVIOUS MEETING</b> <ul style="list-style-type: none"> <li>• Distributed to members. John Hale proposed that they were accepted as an accurate reflection of the discussions held and decisions made in the previous meeting. Phil Moore Seconded the proposal/</li> </ul>	
3.0	<b>MATTERS ARISING</b> <ul style="list-style-type: none"> <li>• The work on the log cabin continues to remain outstanding .John Hale is continuing to liaise with Richard Croker but further action may be required.</li> <li>• The soil in-fills are still to be done. The materials are on site and Tony will liaise with Martin Heneghan who has the overall plans of where the work is required</li> <li>• The Club shirts have still to be ordered.</li> <li>• The Work on 805 has been done. We will de-rig the Astir this week and Chas Perry will take it over to Airborne Composites for the C of A and EASA certification and bring 805 back. The existing trailer for the Astir is U/S but Mike Woods is lending us his trailer to get our aircraft to Tim Dews.</li> <li>• After N19 is returned, All our Glass-fibre aircraft will have been brought under the EASA regulations. The vinyl lettering is in hand.</li> </ul>	John Hale  Tony World  Tony World  Tony World





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	<p>rebuilt.</p> <ul style="list-style-type: none"> <li>The CFI noted that Keith Morton was still medically unfit to instruct and Roy Hewitt had given up on account of his age. However Tom Edwards and Bill Roebuck should be available. Also Chas Perry was back on tug flying.</li> <li>Both our K21's will be going to Ocana but we will get a Puchaz from HMS Heron and a DG from HMS Sea Hawk.</li> </ul>	
8.00	<p><b>UPDATE ON SEEDA/MCA</b></p> <ul style="list-style-type: none"> <li>Negotiations remain ongoing. It is hoped that the old Coastguard building will be available for the April Course.</li> </ul>	Tony World
9.00	<p><b>DELEGATION OF TASKS</b></p> <ul style="list-style-type: none"> <li>A list will be produced at the AGM. Andy Durston has agreed to create an online version which can be amended as people volunteer for the positions.</li> </ul>	Andy Durston
10.0	<p><b>INSPECTORS</b></p> <ul style="list-style-type: none"> <li>Some problems remain regarding the maintenance of the Club aircraft in house. Paul Groves is available as an inspector. Geoff Clark is no longer interested in the work .Henry Freeborn will now oversee the work.</li> <li>The BGA are becoming concerned at the quality of work being carried out on gliders. Detailed records are to be kept.</li> </ul>	
11.0	<p><b>QA INSPECTION – PNGC MANUAL</b></p> <ul style="list-style-type: none"> <li>The Inspection will take place on the 10<sup>th</sup> April by Geoff Bowker's staff (Fleet HQ).</li> <li>Our manual has been updated and we must be seen to be operating within the rules. All work regarding Certificates of Airworthiness is in place and all Club equipment checked.</li> <li>Query has been made regarding the advisability if annual checks for tug pilots. Barrie Elliott does not deem this necessary. John Hale to discuss with him.</li> <li>CFI's view is to centralise our records in accordance with Appendix A of the PNGC Rules and to submit this to Geoff Bowker.</li> </ul>	John Hale Tony World
12.0	<p><b>DEBT MANAGEMENT</b></p> <ul style="list-style-type: none"> <li>With the present set-up interest starts to accrue after four weeks</li> <li>The view is that this should be changed to six weeks. All agreed</li> </ul>	Ben Bennett John Hale
13.0	<p><b>WEBSITE</b></p> <ul style="list-style-type: none"> <li>This has been set up so that if members want to be notified of any developments regarding a matter then they have to tick the appropriate box. Query was raised as to whether the site is up to date with all membership details.</li> </ul>	Andy Durston

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14.0	<p><b>GENERAL AVIATION</b></p> <ul style="list-style-type: none"> <li>• New proposals for the joint operation of the Airfield are being submitted</li> </ul>	
15.0	<p><b>AGM</b></p> <ul style="list-style-type: none"> <li>• The Chair will be taken by either Andy Edney or Nick Lambert depending upon availability.</li> <li>• The Agenda will be set in general terms regarding progress with the Club.</li> </ul>	Nick Lambert
16.0	<p><b>ANY OTHER BUSINESS</b></p> <ul style="list-style-type: none"> <li>• Publicity for us within the RN must be developed. At the next freshers' fair at HMS Collingwood we should appoint a representative to encourage membership of PNGC.</li> <li>• There has been no contact with Peter Waugh the new Treasurer. At the AGM the presentation will be made by Chris McCulloch.</li> <li>• Gerry Holden raised the issue of Fran Aitken's use of the Discus at the European Nationals in Spain and how the costs of getting the glider to Spain will be born. After some discussion it was agreed that she should pay one third of the costs.</li> <li>• Concern was expressed by the lack of commitment of instructors for Courses throughout the year although the first was arranged. The summer course still has to be staffed. There is also the question of weekend courses. It is suggested that a volunteer be appointed to organise this.</li> <li>• The CFI suggested that a package fee be set up to cover the costs of members annual checks taking into account the recently agreed fee for cable break practice. This was deemed a good idea and a package will be agreed.</li> </ul>	<p>Nick Lambert</p> <p>Nick Lambert</p> <p>Nick Lambert</p> <p>John Hale</p>

The meeting was closed at 2215

Date of Next Meeting 28<sup>th</sup> Apr 1930 Location New Clubhouse

*Alan Turner*

Minutes Secretary  
PNGC

Minutes Agreed to be correct by:

Minutes Secretary

Vice Chairman

Alan Turner

Tony World