

# PNGC

## Minibus Service Record

Vehicle Reg or ID	Minibus WL53 KGY
Date Started	
Date Completed	
Recorded millage	

### Brakes

Item	Description	Date	Completed By	Comments
Br1	Functional test of brakes. Emergency stop from 20MPH within 20m			
Br2	Brake fluid full			
Br3	Braking system free of leaks			
Br4	Brake linings not below legal minimum			
Br5	Brake discs not below legal minimum thickness			

### Steering

Item	Description	Date	Completed By	Comments
St1	All steering joints free of excessive play			
St2	Steering fluid full			
St3	Steering system free of leaks			

### Tyres

Item	Description	Date	Completed By	Comments
Ty1	Tread at least 3mm across full width and circumference of tyre			
Ty2	Side walls free of cracks			
Ty3	Tyres correctly inflated			

### Engine

Item	Description	Date	Completed BY	Comments
En1	Change engine oil and replace			

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	oil filter (every 2 years)			
En2	Vehicle free of oil leaks and drips			
En3	Coolant full and free of leaks			
En4	Replace fuel filter (every 2 years)			
En5	Fuel system free of leaks			
En6	Drive belts in good condition and correct tension			
En7	Engine mounts in good condition			
En8	Battery charging voltage >13.5v at normal operating revs			

### Transmission

Item	Description	Date	Completed BY	Comment
Tr1	Gearbox fluid full			
Tr2	Differential fluid full			
Tr3	Drive shafts free of excessive play			
Tr4	Wheel bearings free of excessive play			
Tr5	Correct operation of gear selection			
Tr6	Correct operation of clutch			
Tr7	Clutch fluid full and free of leaks OR clutch operating cable correctly tensioned and lubricated			

### Bodywork

Item	Description	Date	Completed BY	Comment
Bw1	No sharp , exposed edges			
Bw2	Doors can be closed and secured			

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### Seating

Item	Description	Date	Completed BY	Comment
St	All seats in good condition and secure			

### Lighting

Item	Description	Date	Completed BY	Comment
Li1	Airfield beacons fully operational when ignition enabled			

### Specialist Equipment

Item	Description	Date	Completed By	Comment
Se1	Ball hitch bolts tight			
Se2	Ball hitch free of corrosion and damage			